

# *Budget and Program Evaluation Sub-Committee*

## *Administration*

### *Planning for 2022-2023*



Idea	Pro	Con	Option Decided Upon, with Alternatives	Estimated Cost Saving	Placement
Have one principal supervising two buildings, with a lead teacher (or learning coach?) at each building	The buildings would still be open, which allows less transition for students	Staff evaluations for two buildings	Elementary Principals of smaller schools will lead two elementary buildings, with the support of lead teachers to lead the building opposite of the principal	See below	Low, but close to Medium option
	Scale of effective leadership is now in two buildings	Public and staff perception of lack of leadership in a building	Hire a new individual on teacher's salary, but that whose time is committed to building leadership (increases certified FTE)	+/- \$40,000 per shared buildings	
	Utilizes lead teachers in a stronger way, allowing them to gain additional leadership skills	Community members' access to the principal would be more limited	Use existing Learning Coach, LMS, Counselor (certified staff member that does not have a classes daily) with a \$10,000 stipend to cover leadership	+/- \$90,000 per shared buildings	
	Lead teacher empowerment	Relationships with staff, students, families would potentially not be as developed			
	Contributes to principal pipeline Director level administration could office out of the building without the principal that day				
Is there a way we could incentivise retirement for higher wage earners					
	Room for career advancement for others	No cash flow for an inventive payment			
		Not enough administrators eligible for retirement			
Cut an administrator for LVS?	Could we use Dr. Bessolo's resignation as natural attrition in this area?	Eliminating an administrator for LVS might be too much for the number of students enrolled in LVS			
Combine AD for both high schools, eliminating two assistant principal positions (using a lead teacher or intern to fill some of that) and one AD for all middle schools	Consistency and efficiency - both HS are under the lead of one AD	Not having an AD at each school - would impact scheduling, communication with parents, etc.	Reduce one assistant principal at each high school, hiring an intern for each high school, paid on the teacher's salary schedule, with a \$10,000 stipend	+/- \$55,500	Medium, but close to Low option
	Begins a grow your own program for teachers looking to become administrators	Any less presence from leadership is not helpful for students			
AD lead at one school with intern and they'd split the responsibilities according to direction by AD.	The grow your own could be a recruitment incentive	Each Assistant Principal would have more students on their caseload for disciplinary matters			
AD responsibilities move to Director of Secondary schools, with school-wide ADs as a stipend		AD could not be at all of the games and events, league meetings, etc			
Can we eliminate a director (of elem/sec edu, or exec dir of engage/belong or other in curriculum and instruction arena) or chief academic?			Cut, at a minimum, one FTE on the director, executive director, or curriculum specialist level on the academic side of administration to streamline and gain efficiencies	See below	High
Cut, at minimum, one FTE on the director, executive director, curriculum specialist level on the academic side to streamline and gain efficiencies	Perception is that we are top-heavy. This will assist with this perception.	Increased workload for other administrators	For each executive director level cut	+/- \$124,207	
	Increase time efficiencies for buildings, to ensure they know who to call and receive answers on the spot	Potential loss of institutional knowledge	For each director level cut	+/- \$105,186	
	Less direct negative impact on students	Less attrition at this level, so would likely be a RIF	For each curriculum specialist level cut	+/- \$77,843	
	Credibility could increase for staff because we are valuing the talents of certified staff if we use them for leads				
	The research supports that staff will go to colleagues, so leads will be well utilized and respected amongst their peers				
	Acknowledging the work certified staff leads do				
	Will have more laser focus on their subject area, which creates more institutional knowledge				
Curriculum Specialists could be lead teachers instead of administrators, who would be lead with a stipend and still in the classroom?	Eliminate some crossover with Learning Coaches?				

## 2021-22 Budget and Programming Subcommittee Agenda/Minutes - Meeting #1

BPEC Subcommittee		Administration	
Meeting Date	11.29.21	Meeting Location/Link	SUPT. OFFICE

### Committee Members/Attendance

Committee Member	Attending	Absent	Chairperson	Secretary
Anthony Lewis (BPEC)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jared Comfort	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jill Anderson (BPEC)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Catie Gillespie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sarah Hamlin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anne Hawks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kiley Luckett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dee Kemp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Charge** - Each subcommittee will identify and develop three (3) proposals for significant budget savings and provide those proposals to the Budget and Program Evaluation Committee (BPEC) by December 13, 2021. Proposals should be categorized as high, medium, and low with regard to the amount of cost savings for each proposal. All proposals must include an analysis of the "pros" and "cons" regarding the particular proposal. This analysis will be reviewed by BPEC and used in providing a recommendation to the Lawrence Board of Education.

<b>Agenda/Minutes - Please complete minutes using this form.</b>	
<b>I. Select a chairperson and secretary for this subcommittee.</b> The chairperson will be responsible for facilitating each meeting (following the agenda, time boundaries, etc.). The secretary will record minutes on this form. Minutes are automatically submitted to BPEC and shared publicly.	
Chairperson - Kiley Luckett Secretary - Sarah Hamlin	
<b>II. Establish future meeting dates/times.</b> It is recommended that the subcommittee meet once per week. The chairperson will send calendar invitations for future meetings. Online meetings are acceptable.	
Meeting #1 - Nov 29, 2021 @ 4:00 p.m. Meeting #2 - Dec 8, 2021 @ 4:00 p.m. Meeting #3 - Dec 13, 2021 @ 4:00 p.m.	
<b>III. Establish norms.</b> Some norms have been set. The group should also take some time to articulate,	

discuss, and agree upon how the group will work together. Here are some [suggestions](#).

#### **Required Norms:**

Minutes will be recorded by the secretary during the meeting and agreed upon by the committee.  
The committee may only make budget proposals for the area assigned.

#### **Additional Norms Established by the Committee:**

We will enjoy our work.

We will respect confidentiality. This is a safe place for us to all throw ideas out and all ideas will remain within this group. This is a safe space, so we do not need to hold back.

We will assume positive intent.

We will remain solutions focused.

We will support our decisions with one voice and one team.

We will challenge ourselves and each other to think critically and creatively in order to explore all ideas.

- IV. **Brainstorming.** Brainstorming is an effective way to produce a large number of ideas, generate ideas quickly, and solve tricky problems. We can't get to new places by only doing what's been done in the past. This will require the group to work outside its comfort zone and explore ideas even if they make us uncomfortable. Here are [7 Simple Rules for Brainstorming](#) to help you stay curious and withstand the discomfort. You might even want to try a [warm-up](#) to get the group working together on something less daunting.

Below you will find a question framed for brainstorming. It is recommended you set a time limit to get as many ideas in the space as possible. Consider having some individual time and some group time. After you have a number of ideas, group those ideas into "buckets" or themes and record them here.

**Question:** How might we reduce spending in this subcommittee's area of focus to address budget shortfalls and allow for more flexibility in prioritizing spending?

#### **Ideas:**

- Use teaching staff that have building leadership license, can we use them to help support building administration, for evals, or to handle issues while admin are completing other tasks?
  - Could provide a stipend to those leaders-in-training.
- One principal could be used for two schools, if we continue to operate small schools. Then the leader-in-training would be present in the school opposite of the principal.
- Cut administrator's salaries who earn more than \$100,000.
- Cut all administrator's salaries by 10%.
- Move Activities and Athletics from assistant principal to Certified staff (pay stipend), and combine responsibilities and cut an assistant principal.
- Lead elementary principal who is responsible for evaluations for their colleagues, instead of directors.
- Use assistant superintendent for principal evaluations. Liaisons would visit schools and report back to the evaluator.
- Curriculum specialists could be lead teachers instead of administrators.
- Create 6th, 7th, 8th grade centers and staff the administration accordingly.
  - Same for primary, etc.
- Outsourcing portions of technology, HR, printing, finance, etc departments.
- Review formula for setting administrator salaries
- Other costs associated with administration - PD, conferences, etc?

- V. **Requests for Data.** The ideas your group identifies may create more questions. You may need more data and information before you can develop three proposals for significant budget savings in your assigned area of focus. This is your opportunity to identify what information you need. Please list below, with as much detail as possible, what additional data you need to help you develop your proposal. The items listed below will be reviewed by the Business and Finance and Data and Technology Departments. Responses will be provided prior to your next meeting.

**Question:** What additional data does your group need to assist in developing three proposals for significant budget savings in your subcommittee's assigned area?

**Data Requests:**

- List of administrators - positions, salaries - principals, assistant principals, superintendent, executive leadership team, directors, assistant directors - salary range with benefits, instead of individualized salaries
- List of classified staff that do not fall elsewhere in one of the groups so we can consider those departments as well - positions, salaries - HR, Finance, Printing, Technology
- District Organization Charts from current and back to 2009-2010
- Similar size district's administration setup
- From Kathy's Funding Planning 2022-2023 chart, can we get a breakdown of the \$825,000 cost for 1% increases for staff by CE, CL, AD
- Are there programs that we are spending money on that's not associated with salary?
- Feedback from BPEC and clarification on what falls under the 9 subcommittees

**Next Meeting:** Review data provided and determine what additional information is needed; establish a process for evaluating/ranking proposals; begin to identify "pros" and "cons" for each proposal.

## 2021-22 Budget and Programming Subcommittee Agenda/Minutes - Meeting #2

BPEC Subcommittee		Administration	
Meeting Date	12.8.21	Meeting Location/Link	SUPT. OFFICE

### Committee Members/Attendance

Committee Member	Attending	Absent	Chairperson	Secretary
Anthony Lewis (BPEC)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jared Comfort	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jill Anderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Catie Gillespie	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sarah Hamlin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anne Hawks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kiley Luckett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dee Kemp	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Charge** - Each subcommittee will identify and develop three (3) proposals for significant budget savings and provide those proposals to the Budget and Program Evaluation Committee (BPEC) by December 13, 2021. Proposals should be categorized as high, medium, and low with regard to the amount of cost savings for each proposal. All proposals must include an analysis of the "pros" and "cons" regarding the particular proposal. This analysis will be reviewed by BPEC and used in providing a recommendation to the Lawrence Board of Education.

### Agenda/Minutes - Please complete minutes using this form.

- Review Data requested.** The USD 497 finance and data departments have provided a link below to a folder with the data that was requested by the group at the last subcommittee meeting. A few questions are provided below that may be used by the group to discuss the data. The committee should feel free to add questions for discussion. Please record the minutes of the discussion below.

[Administration Shared Folder](#)

#### **Sample Questions**

When looking at the data what became clearer?

How does the data tell you what our district values?

What might we lose if we choose one value over another?

After looking at the data what are you still curious about?

- II. **Determine the decision making process.** Making decisions is an absolutely necessary function of your subcommittee. Your proposal will be the result of the decisions your committee makes. It is important to spend some time discussing and agreeing upon how you will decide. You may be familiar with the [consensus](#), [democratic](#), or [autocratic](#) model. You may also want to consider the [consent](#) model. Don't feel you have to limit yourself to these ways of making decisions. Just make sure you have talked about it and have an agreement on how you are going to evaluate proposals. Share that plan below.

How we will decide which 3 proposals to forward to the Budget and Programming Evaluation Committee:

We will review ideas from last week and decide on several that we work on a pro and con list. Can narrow down from there by determining which of the ideas has the most balanced pros and cons.

We can identify our list of values.

- Reduce impact to kids with minimizing transitions, maintaining consistency - remain student focused.
- As much as possible, look at cuts in spending, versus staff

- III. **Identifying "pros" and "cons".** After brainstorming and data review some ideas or themes have probably started to emerge from your discussion. No matter the budget reduction, there will be loss. Your subcommittee needs to spend some time articulating those losses or what we will call "cons". As with any change, there will also be "pros". Balancing our budget would be one of those "pros". There may be others. Choose a few of the themes that have emerged from your discussion and begin to list the "pros" and "cons" of each one below.

**Ideas:**

- Have one principal supervising two buildings, with a lead (learning coach) at each building
- Is there a way we could incentivise retirement for higher wage earners
- Cut an administrator for LVS?
- Combine AD for both high schools and all middle schools
  - Cut one assistant principal at each high school and reduce AD responsibilities - Teacher has an extra plan to handle AD responsibilities
  - Maybe have an administrative intern, paid at CE salary
- Can we eliminate another director (of elem/sec edu, or exec dir of engage/belong or other in curriculum and instruction arena) or chief academic?
  - What are the scope and rolls of the chief academic officer versus executive director of engagement belonging?
  - Could we identify a lead
- Curriculum Specialists could be lead teachers instead of administrators, who would be lead with a stipend and still in the classroom?

- IV. **Questions.** Your group may have determined that you still have questions before you can make a proposal. Please share below what additional information you need in order to make a proposal at your next meeting. The questions you provide below will be shared with the Business and Finance and Data and Technology Departments and will be in your folder prior to your next meeting.

**Next Meeting:** Review any additional data that was provided; using the established evaluation tool identify three proposals; rank proposals high, medium and low with regard to amount of cost savings; list "pros" and "cons" for each proposal



## 2021-22 Budget and Programming Subcommittee Agenda/Minutes - Meeting #3

BPEC Subcommittee	Administration
Meeting Date	Meeting Location/Link

### Committee Members/Attendance

Committee Member	Attending	Absent	Chairperson	Secretary
Anthony Lewis (BPEC)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jared Comfort	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jill Anderson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Catie Gillespie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sarah Hamlin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anne Hawks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kiley Luckett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dee Kemp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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### Agenda/Minutes - Please complete minutes using this form.

- I. **Review Data requested.** At your first meeting, you developed a request for data. During the second meeting, your subcommittee reviewed that data and may have generated additional questions or requests. The Business and Finance and Data and Technology Departments have reviewed those questions/requests and provided responses/information/data in your group's shared folder. Take the time to review those responses and record the minutes of any discussion below. Some sample questions are listed below to help your team move toward making a proposal. Feel free to add questions.

[Administration Shared Folder](#)

#### **Sample Questions**

What did you learn?

If you had no fear, what would you say?

What are we willing to let go of?

What unpopular action might lead to progress?

- II. **Review your decision-making process.** At your last meeting, your subcommittee discussed how you were going to evaluate each proposal and make decisions. Spend some time reviewing that process and how you will hold each other accountable to that process.

- III. **Identify the three proposals.** Choosing one proposal over another doesn't necessarily feel good, but it is necessary for your group to make progress. Be mindful of the values behind each proposal and know that there is space to acknowledge the losses for a particular group or value in the next step. It is recommended that you set a time limit for this step and honor that boundary. Please give each proposal a title below.

**Proposal #1 (Low)** - Of the three proposals this one should have the smallest budgetary impact.

**Proposal #2 (High)** - Of the three proposals this one should have the highest budgetary impact.

**Proposal #3 (Medium)** - The budgetary impact for this one should be larger than Proposal #1, but smaller than Proposal #2.

- IV. **Pros and Cons.** For each proposal click on the link below. It will force you to make a copy of the proposal form. On the form record the title of your proposal, your subcommittee's **estimate** of the budget savings, and a description of what will be done to provide financial resources that can be allocated to other priorities. Then, spend some time identifying the "pros" and "cons" of each proposal. Please save the proposals in your shared subcommittee folder.

All links below will "force copy."

[Proposal #1 \(Low\)](#)

[Proposal #2 \(Medium\)](#)

[Proposal #3 \(High\)](#)

- V. **Recognition and Appreciation.** It is recommended that your group spend a little time appreciating the difficult task that you were charged with and recognizing the losses and competing values that were at play.

**Next Steps:** Your subcommittee's proposals will be shared with the Budget and Program Evaluation Committee and the Board of Education. Your committee may be convened at a later time to provide more details or input regarding the proposal. Committee members are encouraged to stay apprised of the Budget and Evaluation Committee's meetings.

# *Additional Information*

*Data*

2019-20				
Position Group	Sum FTE	Average Annual Salary	Average Annual Benefits	Average Salary and Benefits
Assistant Director	4	94,673	8,071	102,744
Assistant Principal	12	92,574	8,071	100,645
Assistant Superintendent	1	135,329	8,071	143,400
Coordinator	2	71,000	8,071	79,071
Deputy Superintendent	1	176,327	8,071	184,398
Director	11	102,465	8,071	110,536
Executive Director	8	109,201	8,071	117,273
Head Principal	21	96,773	8,071	104,844
Superintendent	1	221,262	26,670	247,932
<b>Grand Total</b>	<b>61</b>	<b>101,598</b>	<b>8,376</b>	<b>109,974</b>

2020-21				
Position Group	Sum FTE	Average Annual Salary	Average Annual Benefits	Average Salary and Benefits
Assistant Director	5	96,994	7,813	104,807
Assistant Principal	12	90,196	7,813	98,009
Coordinator	3	72,460	7,813	80,273
Deputy Superintendent	1	180,525	7,813	188,338
Director	8	104,950	7,813	112,762
Executive Director	9	114,887	7,813	122,699
Head Principal	21	96,894	7,813	104,707
Specialist	2	70,000	7,813	77,813
Superintendent	1	226,530	25,912	252,442
<b>Grand Total</b>	<b>62</b>	<b>100,647</b>	<b>8,105</b>	<b>108,751</b>

2021-22				
Position Group	Sum FTE	Average Annual Salary	Average Annual Benefits	Average Salary and Benefits
Assistant Director	8	91,182	7,675	98,857
Assistant Principal	12	90,076	7,675	97,750
Chief	2	116,629	7,675	124,304
Coordinator	4	74,336	7,675	82,010
Director	6.5	98,059	7,127	105,186
Executive Director	8	116,533	7,675	124,207
Head Principal	21	95,593	7,675	103,267
Specialist	3	70,168	7,675	77,843
Superintendent	1	226,530	26,708	253,238
<b>Grand Total</b>	<b>65.5</b>	<b>97,032</b>	<b>7,905</b>	<b>104,937</b>

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/1/2021

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>2310 Board of Education</b>					
300-900	Non Wage Expenditures	105,522	77,085	28,643	36,050
<b>2312 Board Clerk</b>					
300-900	Non Wage Expenditures	(65)	0	-	200
<b>2313 Board Treasurer</b>					
300-900	Non Wage Expenditures	180	180	180	250
<b>2314 Board Election Services</b>					
300-900	Non Wage Expenditures	-	-	-	10,000
<b>2316 Board Staff Relations/Negotiations</b>					
100-200	Wages and Employer Costs	12,985	15,496	15,108	18,000
300-900	Non Wage Expenditures	3,320	123	-	-
<b>2317 Board Legal Services</b>					
300-900	Non Wage Expenditures	25,655	21,232	23,433	54,500
<b>2318 Board Audit Services</b>					
300-900	Non Wage Expenditures	26,220	30,800	29,000	31,500
<b>2319 Board Policies</b>					
100-200	Wages and Employer Costs	69,513	72,231	70,112	
300-900	Non Wage Expenditures	-	-	-	-
<b>Total Board of Education</b>		<b>243,330</b>	<b>217,147</b>	<b>166,476</b>	<b>150,500</b>

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>Other Notes:</b>					
001	General Fund	173,817	144,916	96,363	151,000
002	Supplemental General (LOB)	69,513	72,231	70,112	-
		<b>243,330</b>	<b>217,147</b>	<b>166,476</b>	<b>151,000</b>

		2018-2019	2019-2020	2020-2021	2021-2022	
		Actual	Actual	Actual	Budget	Actual
a.	Director, Executive HR/Policy/Legal FTE	0.50	0.50	0.50	-	-
		Admin Team Stipends Negotiations				
		(2316) LEA/PAL added for 2021-2022				
		Total FTE				
		-	-	-	-	-

Executive Director of HR/Policy/Legal is charged 50% to Policy and 50% to HR function 2570

2312: Board Clerk salary expenditure are paid from function 2320 Superintendent office, as the Administrative to the Superintendent serves as Board Clerk.

2313: Board Treasurer salary expenditure are paid from function 2510 Fiscal Services, as the board treasurer is a staff position within Fiscal Services department.

a. Superintendent reorganization, the legal and policy portion of the executive director of HR position was not replaced, legal services budget was increased to account for outside legal support, in lieu of having a lawyer on staff.

Activities around Board of Education. The Board of Education is a policy-making committee of elected officials who serve the district and community through their elected term. The job of the members is to set policies for operating the schools and to employ staff to carry out its policies. It adopts a budget and oversees how it is spent. Members hire the superintendent to serve as its chief executive officer and act upon his or her recommendations. There are seven members who are elected at-large for four-year staggered terms during elections which are held in November of odd-numbered years. Members serve without pay.

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/1/2021

				<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
				<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
<b>2320 Superintendent Office</b>							
100-200	Wages and Employer Costs	(a)		342,510	348,989	353,969	352,961
300-900	Non Wage Expenditures			10,450	5,893	2,798	6,550
<b>Total Superintendent Office</b>				<b>352,960</b>	<b>354,881</b>	<b>356,767</b>	<b>359,511</b>

				<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
				<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
<b>Other Notes:</b>							
001	General Fund			10,450	5,893	2,798	6,550
002	Supplemental General (LOB)			342,510	348,989	353,969	352,961
				<b>352,960</b>	<b>354,882</b>	<b>356,767</b>	<b>359,511</b>

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2020-2021</b>	
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
<i>Superintendent</i>	<i>FTE</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Clerk of the Board</i>	<i>FTE</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Total FTE</i>		<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>

(a) includes Overtime for Clerk of Board- required attendance at board meetings.

Activities performed by the superintendent in generally directing and managing all affairs of the school district.

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
<b>2321 Deputy Superintendent Office</b>					
100-200	Wages and Employer Costs	261,355	272,953	299,368	4,344
300-900	Non Wage Expenditures	1,796	1,286	232	-
<b>Total Superintendent Office</b>		<b>263,151</b>	<b>274,239</b>	<b>299,600</b>	<b>4,344</b>

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
<b>Other Notes:</b>					
001	General Fund	1,796	1,286	232	-
002	Supplemental General (LOB)	261,355	272,953	299,368	4,344
		<b>263,151</b>	<b>274,239</b>	<b>299,600</b>	<b>4,344</b>

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
<i>Superintendent, Deputy</i>	<i>FTE</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	-	-
<i>Administrative Assistant, Sr.</i>	<i>FTE</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	-	-
<b>Total FTE</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	-	-

Activities performed by the deputy superintendent in generally directing and managing affairs of the school district in collaboration with the superintendent.

Organizational restructure was done by the superintendent and the deputy superintendent position was not replaced after staff resignation in 2020-2021



UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
<b>2560</b>	<b>Communications/Public Information</b>				
	100-200 Wages and Employer Costs	167,571	181,624	182,900	192,795
	300-900 Non Wage Expenditures	38,028	64,326	53,136	32,300
<b>2560</b>	<b>Total Communications/Public Information</b>	<b>205,599</b>	<b>245,950</b>	<b>236,036</b>	<b>225,095</b>

Note: \$30,000 Transfer from Assessment Budget beginning in 19-20 for K-12 Insight "Let's Talk"

Note: \$30,000 K-12 Insight "let's talk" was not renewed for 2021-2022

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
<b>Other Notes:</b>					
001	General Fund	38,028	64,326	53,136	32,300
002	Supplemental General (LOB)	167,571	181,624	182,900	192,795
		<b>205,599</b>	<b>245,950</b>	<b>236,036</b>	<b>225,095</b>

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
<i>Director, Executive</i>	<i>FTE</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Specialist, Multimedia Communications</i>	<i>FTE</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>
<i>Total FTE</i>		<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>

Communications office oversees the district's public, staff, and media relations program and is the information liaison between the school system and the community, responding to requests for public information and coordinating district special events, including district's teacher recognition program and bond issue elections and public referendums.

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>2400 Site Administration</b>					
100-200	Wages and Employer Costs	5,236,262	5,303,391	5,256,872	5,189,076
300-900	Non Wage Expenditures				
<b>2400 Site Administration</b>		<b>5,236,262</b>	<b>5,303,391</b>	<b>5,256,872</b>	<b>5,189,076</b>
<i>Non Wage Expenditures - reflecte in workbook as a part of building costs (within per pupil)</i>					

		Principal	Associate Principal	Assistant Principal	Administrative Assistant	Bookkeeper	Registrar	Secretary Athletic	Secretary Attendance	Secretary	Total
<i>Vacancy 2021-2022</i>											
01	Lawrence High School	1.00	1.00	3.00	1.00	1.00	1.00	1.00	1.00	2.00	12.00
02	Free State High School	1.00	1.00	3.00	1.00	1.00	1.00	1.00	1.00	2.00	12.00
03	Liberty Memorial CMS	1.00		1.00	1.00					1.00	4.00
05	West Middle School	1.00		1.00	1.00					1.00	4.00
07	Billy Mills MS	1.00		1.00	1.00					1.00	4.00
09	Southwest Middle School	1.00		1.00	1.00					1.00	4.00
10	Broken Arrow Elementary	1.00			1.00						2.00
12	Cordley Elementary	1.00			1.00						2.00
13	Deerfield Elementary	1.00			1.00					1.00	3.00
16	Hillcrest Elementary	1.00			1.00					0.50	2.50
18	Prairie Park Elementary	1.00			1.00					1.00	3.00
20	New York Elementary	1.00			1.00						2.00
21	Pinckney Elementary	1.00			1.00						2.00
23	Schwegler Elementary	1.00			1.00					0.50	2.50
24	Sunset Hill Elementary	1.00			1.00					0.50	2.50
26	Woodlawn Elementary	1.00			1.00						2.00
27	Quail Run Elementary	1.00			1.00					1.00	3.00
28	Sunflower Elementary	1.00			1.00					1.00	3.00
29	Langston Hughes Elementary	1.00			1.00					1.00	3.00
36	Diploma Completion`	1.00			1.00						2.00
		20.00	2.00	10.00	20.00	2.00	2.00	2.00	2.00	14.50	74.50

		Principal	Associate Principal	Assistant Principal	Administrative Assistant	Bookkeeper	Registrar	Secretary Athletic	Secretary Attendance	Secretary	Total
<i>Vacancy in 2020-2021</i>											
01	Lawrence High School	1.00	1.00	3.00	1.00	1.00	1.00	1.00	1.00	2.00	12.00
02	Free State High School	1.00	1.00	3.00	1.00	1.00	1.00	1.00	1.00	2.00	12.00
03	Liberty Memorial CMS	1.00		1.00	1.00					1.00	4.00
05	West Middle School	1.00		1.00	1.00					1.00	4.00
07	Billy Mills MS	1.00		1.00	1.00					1.00	4.00
09	Southwest Middle School	1.00		1.00	1.00					1.00	4.00
10	Broken Arrow Elementary	1.00			1.00						2.00
12	Cordley Elementary	1.00			1.00						2.00
13	Deerfield Elementary	1.00			1.00					1.00	3.00
16	Hillcrest Elementary	1.00			1.00					0.50	2.50
18	Prairie Park Elementary	1.00			1.00					0.50	2.50
19	Kennedy Elementary	1.00			1.00						2.00
20	New York Elementary	1.00			1.00						2.00
21	Pinckney Elementary	1.00			1.00						2.00
23	Schwegler Elementary	1.00			1.00					0.50	2.50
24	Sunset Hill Elementary	1.00			1.00					0.50	2.50
26	Woodlawn Elementary	1.00			1.00						2.00
27	Quail Run Elementary	1.00			1.00					1.00	3.00
28	Sunflower Elementary	1.00			1.00					1.00	3.00
29	Langston Hughes Elementary	1.00			1.00					1.00	3.00
36	Diploma Completion`	1.00			1.00						2.00
		21.00	2.00	10.00	21.00	2.00	2.00	2.00	2.00	14.00	76.00

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>2510 Fiscal Services</b>					
100-200	Wages and Employer Costs	517,729	556,889	568,669	679,028
300-900	Non Wage Expenditures	14,606	13,024	9,059	12,330
<b>Total Fiscal Services</b>		<b>532,335</b>	<b>569,913</b>	<b>577,728</b>	<b>691,358</b>

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>Other Notes:</b>					
001	General Fund	14,606	13,024	9,059	12,330
002	Supplemental General (LOB)	517,729	556,889	568,669	679,028
		<b>532,335</b>	<b>569,913</b>	<b>577,728</b>	<b>691,358</b>

		2018-2019	2019-2020	2020-2021	2020-2021	
		Actual	Actual	Actual	Budget	Actual
<i>Director, Executive</i>	<i>FTE</i>	1.00	1.00	1.00	1.00	1.00
<i>Director, Assistant</i>	<i>FTE</i>				2.00	2.00
<i>Budget Manager</i>	<i>FTE</i>	1.00	1.00	1.00		
<i>Supervisor Accounting</i>	<i>FTE</i>	1.00	1.00	1.00		
<i>Accountant/Acctg Specialist</i>	<i>FTE</i>				1.00	
<i>AP/AR Specialist</i>	<i>FTE</i>	4.00	4.00	4.00	4.00	4.00
<i>Administrative Assistant</i>	<i>FTE</i>	1.00				
<i>Administrative Assistant, Sr</i>	<i>FTE</i>		1.00	1.00	1.00	1.00
<b>Total FTE</b>		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>8.00</b>

The business and finance office provides support to all students and staff in Lawrence Public Schools. Budget and Finance includes general ledger account, purchasing, accounts payable and vendor management, accounts receivable, student fees and cash receipts, auditing and internal control, student activity fund accounting, grant accounting, cash management, debt issuance, investments, budget preparation, financial reporting, financial forecasting and analysis of the school district.

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>2520 Warehouse and Distribution</b>					
100-200	Wages and Employer Costs	266,659	278,545	241,322	318,482
300-900	Non Wage Expenditures	104,106	89,117	109,712	142,610
<b>2520 Warehouse and Distribution</b>		<b>370,765</b>	<b>367,662</b>	<b>351,034</b>	<b>461,092</b>
<b>2530 Printing Department</b>					
100-200	Wages and Employer Costs	228,022	247,802	228,035	215,151
300-900	Non Wage Expenditures	299,834	230,467	93,824	240,500
<b>2530 Printing Department</b>		<b>527,856</b>	<b>478,269</b>	<b>321,859</b>	<b>455,651</b>

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>Other Notes:</b>					
001	General Fund	403,940	319,584	203,536	383,110
002	Supplemental General (LOB)	494,681	526,347	469,357	533,633
		<b>898,621</b>	<b>845,931</b>	<b>672,893</b>	<b>916,743</b>

		2018-2019	2019-2020	2020-2021	2021-2022	
		Actual	Actual	Actual	Budget	Actual
Director, Executive	FTE	0.326	0.326	0.326	0.750	0.750
Supervisor, Warehouse	FTE	1.000	1.000	1.000	1.000	1.000
Network Analyst	FTE	0.210	0.210	-	-	-
Delivery Driver	FTE	3.500	3.500	4.000	3.000	3.000
Supervisor, Printing & Purchasing	FTE	1.00	1.00	1.00		
Coordinator, District Services	FTE				1.00	1.00
Duplication Technician	FTE	2.75	2.75	2.75	3.00	1.75
Creative Designer/Printer	FTE	0.50	0.50	0.50	0.50	0.50
<b>Total FTE</b>		<b>9.286</b>	<b>9.286</b>	<b>9.576</b>	<b>9.250</b>	<b>8.000</b>

*Note: A portion of the Executive Director and Network Analyst are paid from general fund, the portion tied to warehouse and purchasing. The remaining position costs are from the Food Service Fund.*

*During 2020-2021: Restructure of unding due to vacant Network Analyst position was done, moving dollars from the Network Analyst FTE of .21 allowing the Delivery Driver position, to be 1.0 instead of .5FTE.*

2520: Activities concerned with purchasing, receiving, storing and distributing supplies, furniture, equipment, and materials used in schools and school system operations. Purchase Order processing, receiving and payment of are a function within Fiscal Services and the Business and Finance department.

2530: Activities of operating the district's centralized print shop, where requests from across

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>2514 Payroll and Benefits</b>					
100-200	Wages and Employer Costs	248,715	216,598	246,848	257,204
300-900	Non Wage Expenditures	832	602	230	2,000
<b>Total Payroll and Benefits</b>		<b>249,547</b>	<b>217,200</b>	<b>247,078</b>	<b>259,204</b>
<b>2570 Personnel - Human Resources</b>					
100-200	Wages and Employer Costs	529,020	565,679	508,150	610,548
300-900	Non Wage Expenditures	32,213	16,492	16,757	22,100
<b>Total Personnel - Human Resources</b>		<b>561,233</b>	<b>582,172</b>	<b>524,908</b>	<b>632,648</b>
<b>2572 Personnel - Recruitment</b>					
100-200	Wages and Employer Costs	544	794	-	60,568
300-900	Non Wage Expenditures	74,281	49,071	54,028	76,700
<b>Total Personnel Recruitment</b>		<b>74,825</b>	<b>49,865</b>	<b>54,028</b>	<b>137,268</b>
<b>2575 Employee Health and Medical</b>					
100-200	Wages and Employer Costs	-	-	-	-
300-900	Non Wage Expenditures	6,531	4,998	4,020	10,000
<b>Total Employee Health and Medical</b>		<b>6,531</b>	<b>4,998</b>	<b>4,020</b>	<b>10,000</b>
<b>Total Payroll, Benefits, Personnel</b>					
100-200	Wages and Employer Costs	778,279	783,071	754,998	928,320
300-900	Non Wage Expenditures	115,042	71,163	75,036	112,500
<b>Total Human Resources</b>		<b>893,321</b>	<b>854,234</b>	<b>830,034</b>	<b>1,040,820</b>
		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>Other Notes:</b>					
001	General Fund	140,028	94,007	102,313	112,500
002	Supplemental General (LOB)	753,293	760,228	727,721	928,320
		<b>893,321</b>	<b>854,234</b>	<b>830,034</b>	<b>1,040,820</b>

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		2018-2019	2019-2020	2020-2021	2021-2022	
		Actual	Actual	Actual	Budget	Actual
Director, Executive HR/Policy/Legal	FTE	0.50	0.50	0.25		
Director, Executive HR	FTE			0.25	1.00	1.00
Director, Human Resources	FTE	1.00	1.00	1.00		
Director, Human Resources/Transpn	FTE			1.00	1.00	1.00
Supervisor, HR/PR	FTE	1.00	1.00	0.50		
Director, Assistant HR/PR	FTE			0.50	1.00	1.00
Recruiter	FTE				1.00	1.00
Coordinator II - HRIS	FTE	1.00	1.00			
Administrative Assistant, HR	FTE	1.00	1.00	1.00	2.00	2.00
HR Specialist	FTE	3.60	4.00	4.00	4.00	4.00
Coordinator II, Benefits	FTE	1.00				
Specialist, Benefits	FTE		1.00	1.00	1.00	1.00
HR Assistant, Benefits	FTE	1.00	1.00	1.00	1.00	1.00
Coordinator II, Payroll	FTE	1.00	1.00	1.00	1.00	1.00
HR Assistant Payroll	FTE	1.00	1.00	1.00	1.00	1.00
*Temporary, Sub Secretary						
<b>Total FTE</b>		<b>12.10</b>	<b>12.50</b>	<b>12.50</b>	<b>14.00</b>	<b>14.00</b>

*Note: The Coordinator II-HRIS position was transferred to the technology department in 2020-2021*

*Executive Director of HR/Policy/Legal is charged 50% to HR and 50% to Legal/Policy function 2319*

*Supervisor HR/PR is charged 50% to HR and 50% to Payroll and Benefits function 2514*

*Supervisor HR/PR became Assistant Director mid-way through 2020-2021*

*Assistant Director HR/PR is charged 50% to Payroll and Benefits and 50% to Human Resources function 2570*

*\* Temporary Position, budget \$20,000 included in 100-200 Wages and Employer costs; in 21-22 through administrative restructure, the temporary secretary became an administrative assistant position*

2514: The payroll and benefits is part of the Human Resources department. This represents expenditures tied to the management of all payroll and benefits activities for Lawrence Public Schools.

2570: The human resources activities include recruitment, hiring, supporting and retain the most highly qualified staff dedicated to ensuring student achievement.

2572: Activities with recruiting and assigning personnel to the school district. This falls within the human resources department.

2574: Activities associated with the professional development and training of non-instructional personnel.

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
<b>2577 Employee Wellness</b>					
100-200	Wages and Employer Costs	-	-	-	-
300-900	Non Wage Expenditures	29,151	21,930	9,452	28,800
<b>Total Employee Health and Medical</b>		<b>29,151</b>	<b>21,930</b>	<b>9,452</b>	<b>28,800</b>

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
<b>Other Notes:</b>					
001	General Fund	29,151	21,930	9,452	28,800
002	Supplemental General (LOB)	-	-	-	-
		<b>29,151</b>	<b>21,930</b>	<b>9,452</b>	<b>28,800</b>

		<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>
					<b>Actual</b>
<i>Total FTE</i>		-	-	-	-

Activities of the district employee wellness program. The program includes discounts on fitness and cooking classes throughout Lawrence, educational seminars, and health screenings.

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
3 YEAR COMPARISON

11/30/2020

		2018-2019	2019-2020	2020-2021	2021-2022	
Technology Department (0061*-budgetcode)		Actual	Actual	Actual	Budget	
<b>Wages and Employer Costs (Benefits)</b>						
1005	100-200 Wages and Employer Costs *	352,867	373,538	361,779	398,289	25%
2210	100-200 Wages and Employer Costs	1,672				
2232	100-200 Wages and Employer Costs	79,137	48,774			
2580	100-200 Wages and Employer Costs	1,134,725	1,162,939	1,273,884	1,206,307	75%
2581	100-200 Wages and Employer Costs	133,346	106,474			
<b>Total Wages and Employer Costs (Benefits)</b>		<b>1,701,747</b>	<b>1,691,726</b>	<b>1,635,663</b>	<b>1,604,596</b>	
<b>Non Wage Expenditures</b>						
1005	300-900 Non Wage Expenditures	616,962	237,656	79,906	127,000	
2100	300-900 Non Wage Expenditures	-	9,300	(929)	15,000	
2114	300-900 Non Wage Expenditures	204,294	252,233	263,735	278,000	
2210	300-900 Non Wage Expenditures	26,053	13,008	13,221	16,000	
2580	300-900 Non Wage Expenditures	667,337	559,458	569,115	607,800	
2581	300-900 Non Wage Expenditures	3,151	562			
2585	300-900 Non Wage Expenditures				90,000	
<b>Total Non Wage Expenditures</b>		<b>1,517,797</b>	<b>1,072,218</b>	<b>925,048</b>	<b>1,133,800</b>	
<b>Total Technology</b>		<b>3,219,544</b>	<b>2,763,943</b>	<b>2,560,711</b>	<b>2,738,396</b>	

Note: Director of Learning and Technology split 50-50 with Technology and Curriculum and Instruction

Note: Application Support Specialist split 50-50 with Curriculum and Instruction Department

Note: The Coordinator II-HRIS position was transferred to the technology department in 2020-2021 and classified as Application Support Specialist

Note: Executive Director of Research Evaluation and Accountability oversees Technology - reflected in function 2240 currently

\* Pro-Rate a portion of Support Technician to Instruction at year end, reclassification for time spent with Instructional Staff

Assistant Superintendent Technology budget code 00570, no longer used after 2019-2020 fiscal year

		2018-2019	2019-2020	2020-2021	2021-2022	
Positions		Actual	Actual	Actual	Budget	Actual
Administrative Assistant, Sr	FTE	1.00	1.00	1.00	1.00	1.00
Application Support Specialist T&L	FTE	0.50	0.50	0.50	0.50	0.50
Application Support Specialist	FTE	1.00		3.00	1.00	1.00
Assistant Superintendent, Technology	FTE	1.00	1.00			
Business Systems Analyst	FTE	1.00	1.00	1.00	1.00	1.00
Database Administrator, FIN/PR/HR	FTE	1.00	1.00		1.00	1.00
Database Administrator, SIS	FTE	1.00	1.00	1.00	1.00	1.00
Director, Technology	FTE	0.50	0.50	1.00	1.00	1.00
Integration Support Specialist	FTE	1.00	1.00			
IT Engineer	FTE	1.00	1.00	1.00	1.00	1.00
IT Help Desk Support	FTE	2.00	2.00			
Network Analyst	FTE	5.00	5.00	7.00	6.00	6.00
Supervisor, Project Manager	FTE		1.00			
Support Technician	FTE	7.00	7.00	7.00	7.00	7.00
Support Technician, Senior	FTE	1.00	1.00	1.00	1.00	1.00
Systems Support, FIN/PR/HR	FTE			1.00		
Tech Integration Support Specialist	FTE				1.00	1.00
Technology Resource Technician	FTE	1.00	1.00			
<b>Total FTE</b>		<b>25.00</b>	<b>25.00</b>	<b>24.50</b>	<b>22.50</b>	<b>22.50</b>

Function	Definition
1005	Instructional Technology
2100	Student Support
2114	Student Accounting
2210	Instructional Support (C&I)
2230	Instruction Related Technology
2585	Administrative Technology
2581	Administrative Technology/Asst Supt
2585	Administrative Technology/Admin Svs

Vacant - Budget Reduction in 2021-2022



UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

	2018-2019	2019-2020	2020-2021	2021-2022
	Actual	Actual	Actual	Budget
<b>2240 Academic Assessments/Research Evaluation</b>				
100-200 Wages and Employer Costs	176,338	195,439	269,123	213,247
300-900 Non Wage Expenditures	194,079	50,020	33,218	47,407
<b>2240 Total Academic Assessments/Research/Evaluation</b>	<b>370,417</b>	<b>245,459</b>	<b>302,341</b>	<b>260,654</b>

*Note: Reduction in 19-20 and forward, transfer \$30,000 to Communications Budget; K-12 Insight "Let's Talk"*

*Note: Reduction of MAP, hiring of Psychometrician*

*Note: Executive Director of Research Evaluation and Accountability oversees Technology - reflected in function 2240.*

		2018-2019	2019-2020	2020-2021	2021-2022	
		Actual	Actual	Actual	Budget	Actual
Director	FTE	1.00				
Director, Executive (b)	FTE		1.00	1.00	1.00	1.00
Psychometrician	FTE			1.00	1.00	1.00
Administrative Assistant	FTE	1.00				
Administrative Assistant, Sr (a)	FTE		1.00	1.00	-	-
<b>Total FTE</b>		<b>2.00</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>2.00</b>

*(a) Position was transferred to support Executive Director Inclusion, Engagement and Belonging - Student Support Services*

*(b) Executive Director also supports technology*

Academic Student Assessments, this function is inclusive of those services rendered for the academic assessment of the student.

UNIFIED SCHOOL DISTRICT 497  
LAWRENCE PUBLIC SCHOOLS  
4 YEAR COMPARISON

11/01/2021

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
<b>2595 Receptionist</b>					
100-200	Wages and Employer Costs	37,649	37,860	36,625	-
300-900	Non Wage Expenditures	-	-	32	-
<b>2595 Receptionist</b>		<b>37,649</b>	<b>37,860</b>	<b>36,657</b>	<b>-</b>

		2018-2019	2019-2020	2020-2021	2021-2022
		Actual	Actual	Actual	Budget
	<i>Receptionist</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>-</i>
	<i>Total FTE</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>-</i>
<i>Part Time receptionist reflected in Function 2600 shared with F&amp;O</i>				<i>0.50</i>	
		<b>1.00</b>	<b>1.00</b>	<b>1.50</b>	<b>-</b>

The ESC Receptionist works with the Communications Department

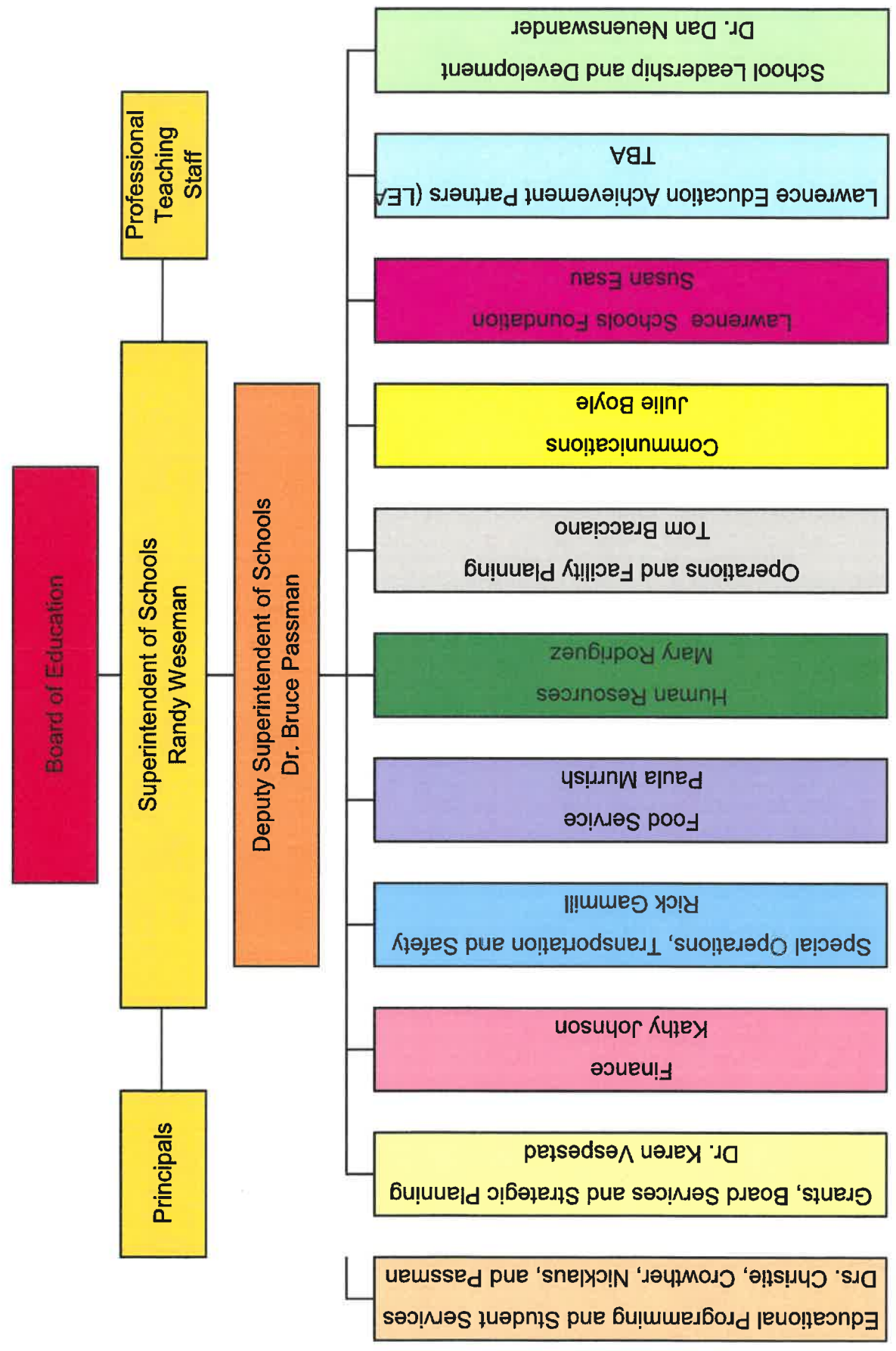
2020-2021 .5 FTE of time being split with one of the facilities and operations administrative assistants - 100% of that position is

2021-2022 When Virtual Education was moved to ESC, virtual office staff began serving as the ESC receptionist. This position was

2006-2007

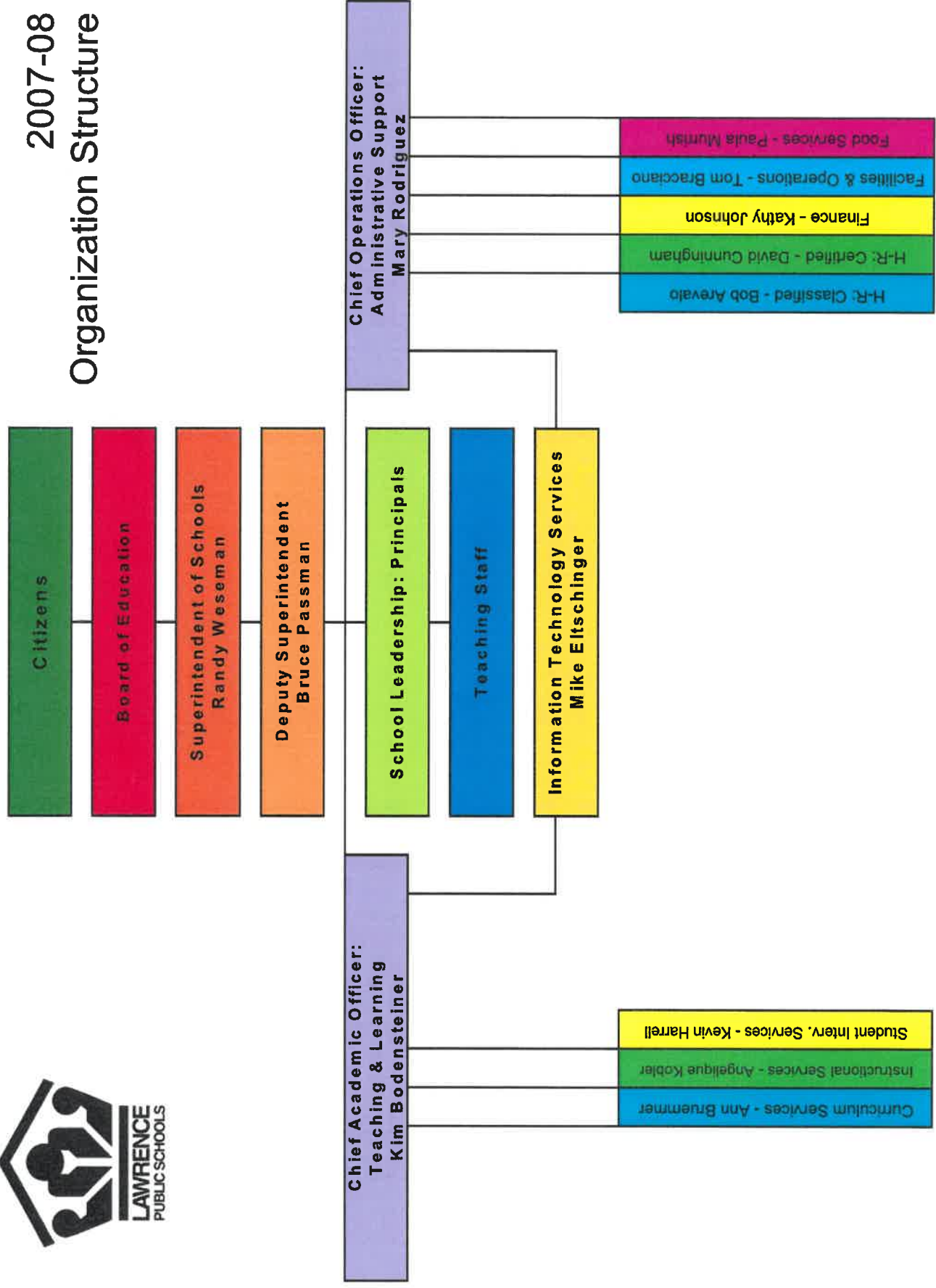
Board Policy Reference CC

# Lawrence Public Schools Organizational Structure



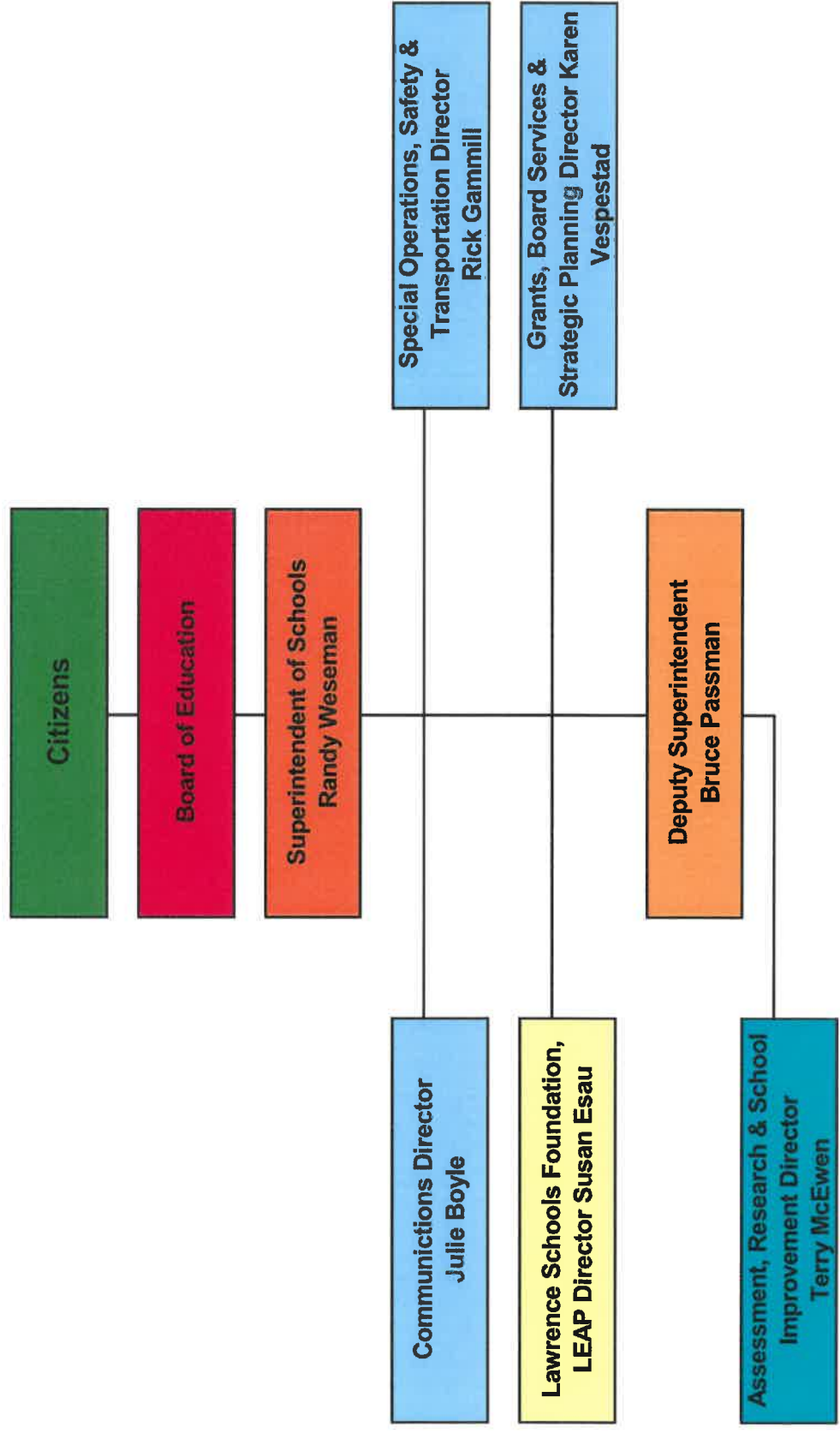


# 2007-08 Organization Structure



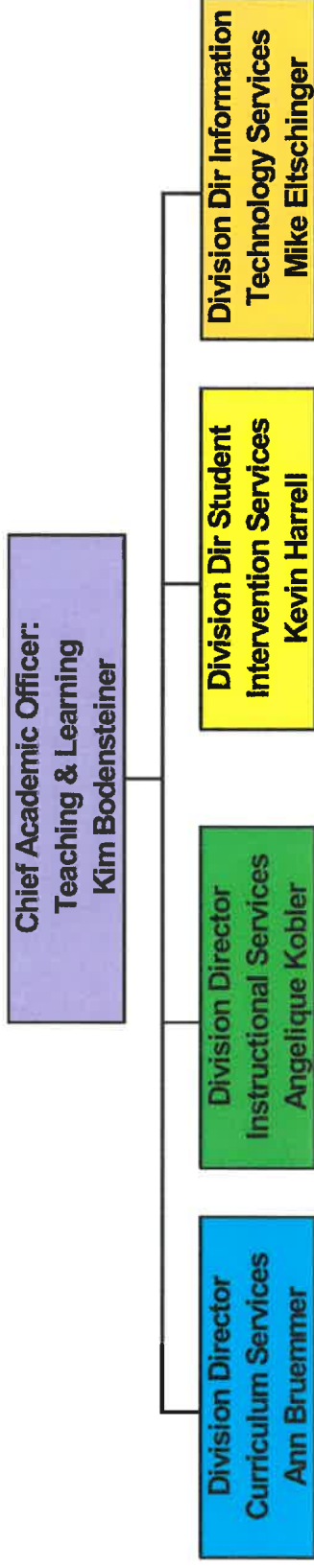


# 2007-08 Organization Structure

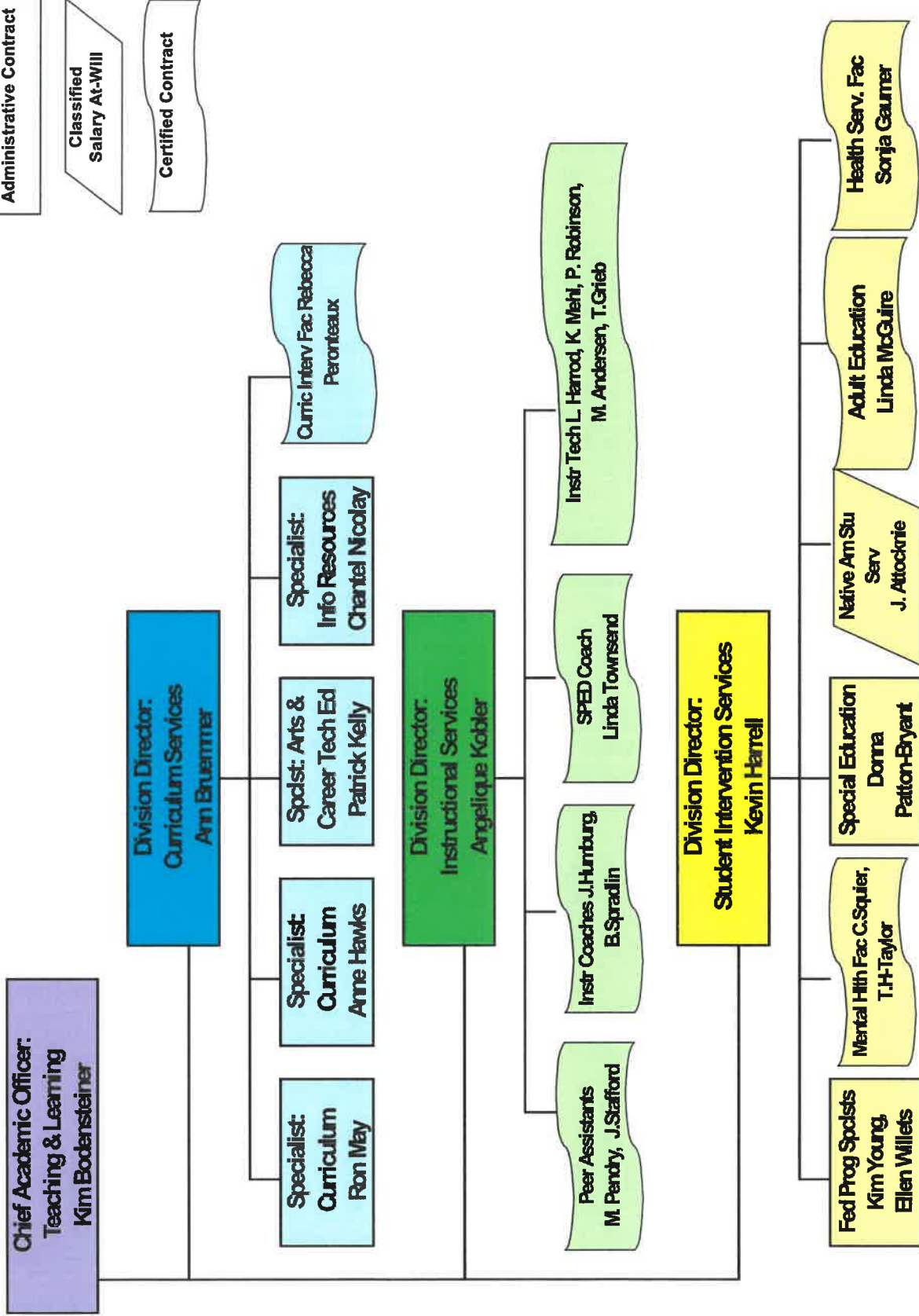




# Teaching and Learning



# Teaching and Learning



## KEY

Administrative Contract

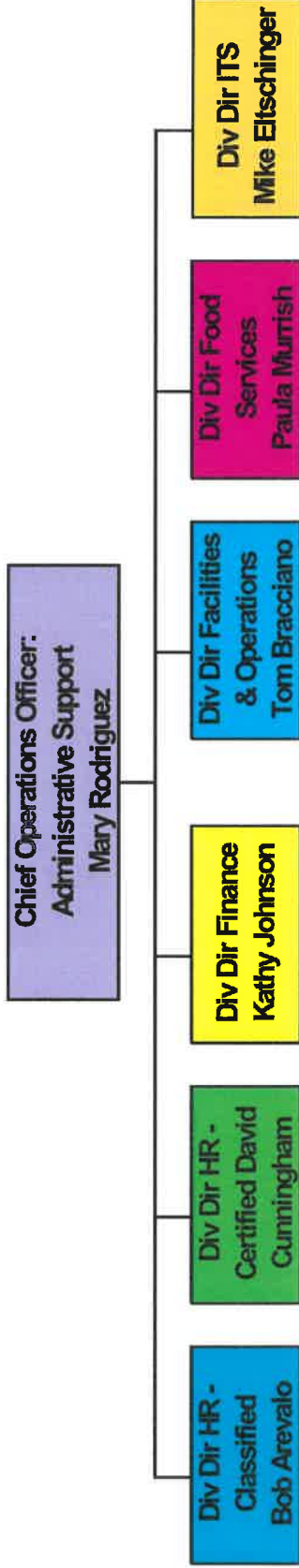
Classified  
Salary At-Will

Certified Contract

2007-2008



## Administrative Support





2667-2008

# Administrative Support

## KEY

Administrative Contract

Classified  
Salary At-Will

Chief Operations Officer:  
Administrative Support  
Mary Rodriguez

Division Director: Human  
Resources-Classified Bob Arevalo

Benefits, Payroll  
Supv Wilma  
Dehart

Division Director:  
Human Resources-Certified  
David Cunningham

Division Director: Finance  
Kathy Johnson

Accts Payable  
Supv Eloise  
Bornheim

Division Director: Facilities &  
Operations Tom Bracciano

Maintenance  
Supervisor  
Bryan Hunter

Grounds  
Supervisor Roger  
Paschke

Custodial  
Supervisor  
Gerald Bulleigh

Energy Manager  
John Gelst

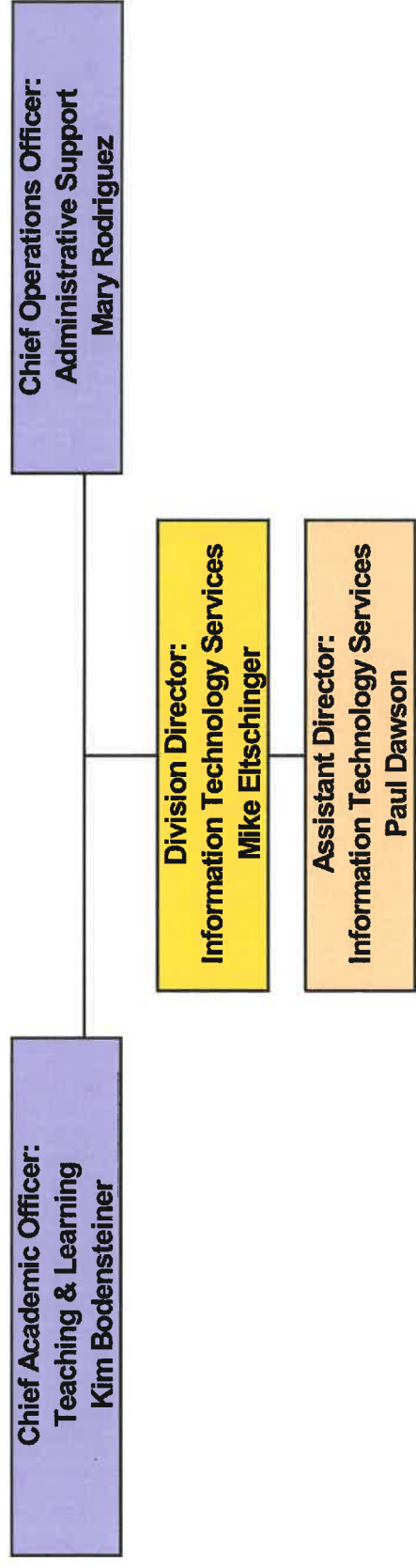
Division Director: Food Services  
Paula Murrish

Supervisor  
TBA



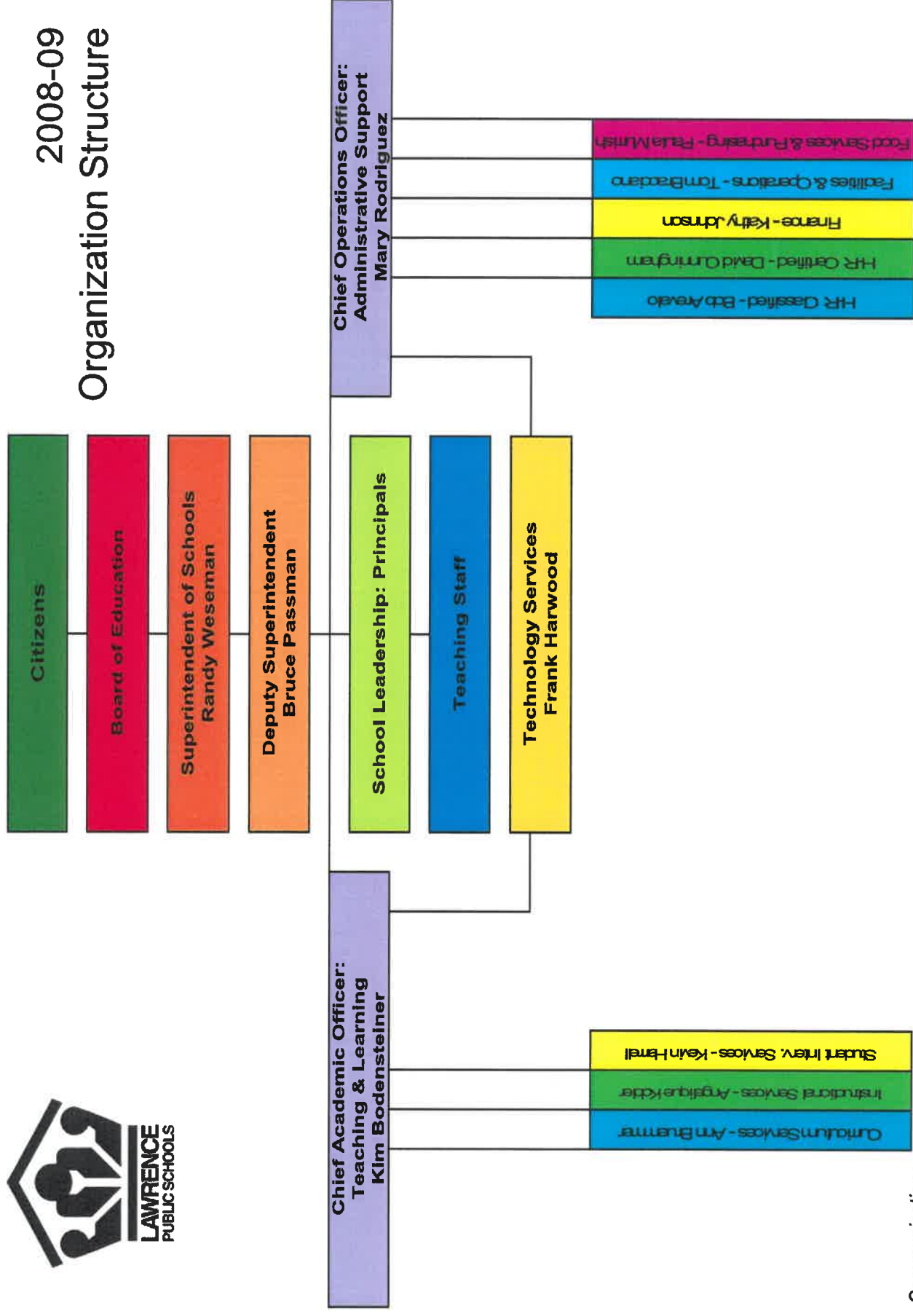
# Information Technology Services

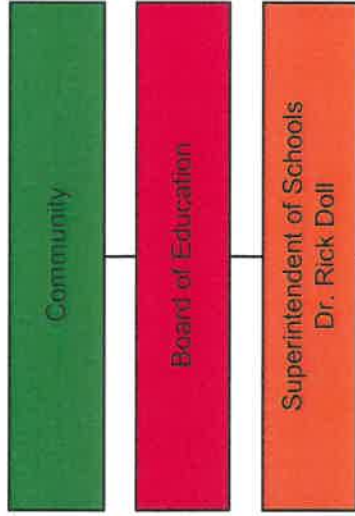
2020-2021-2022



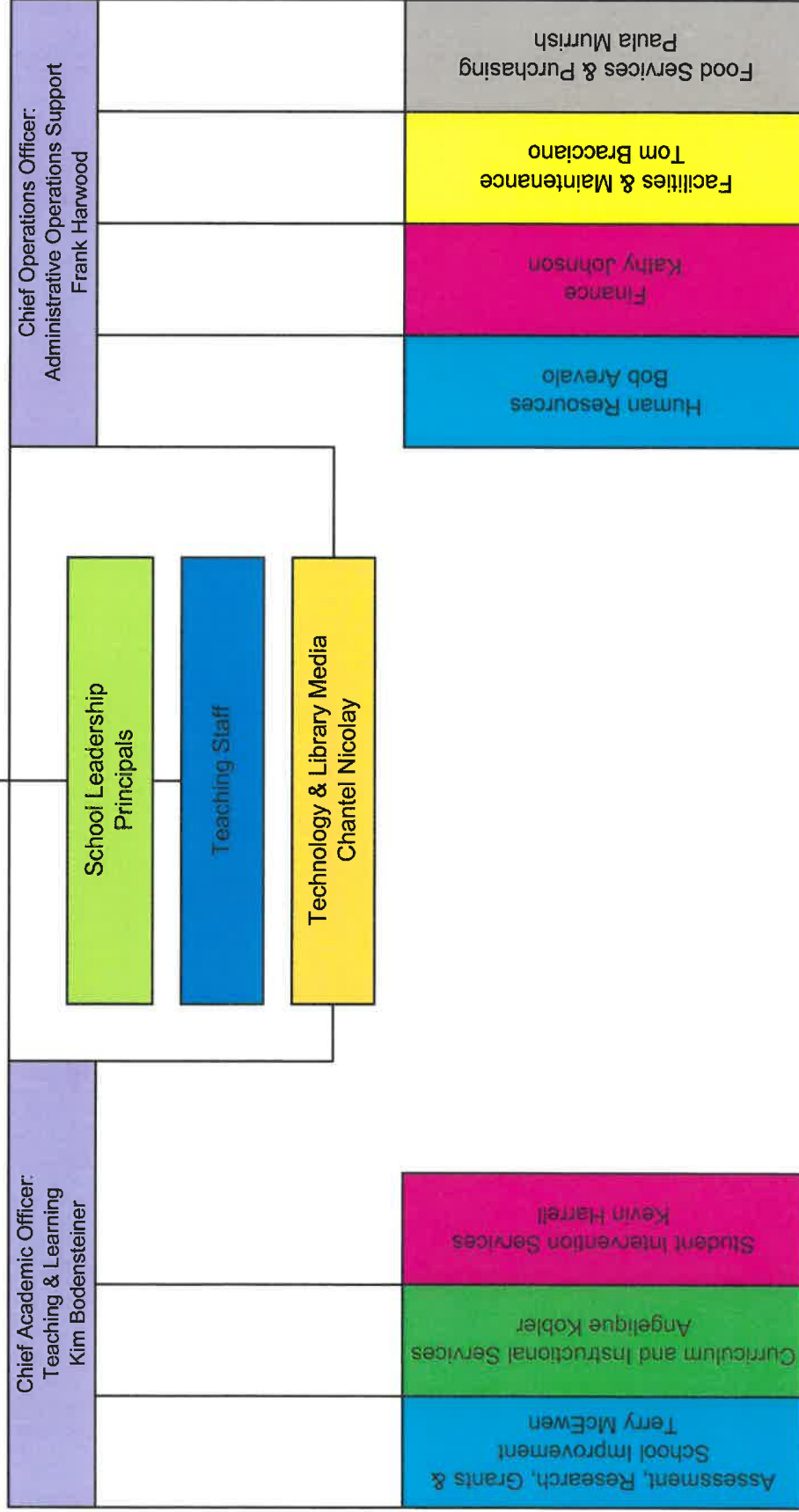


# 2008-09 Organization Structure



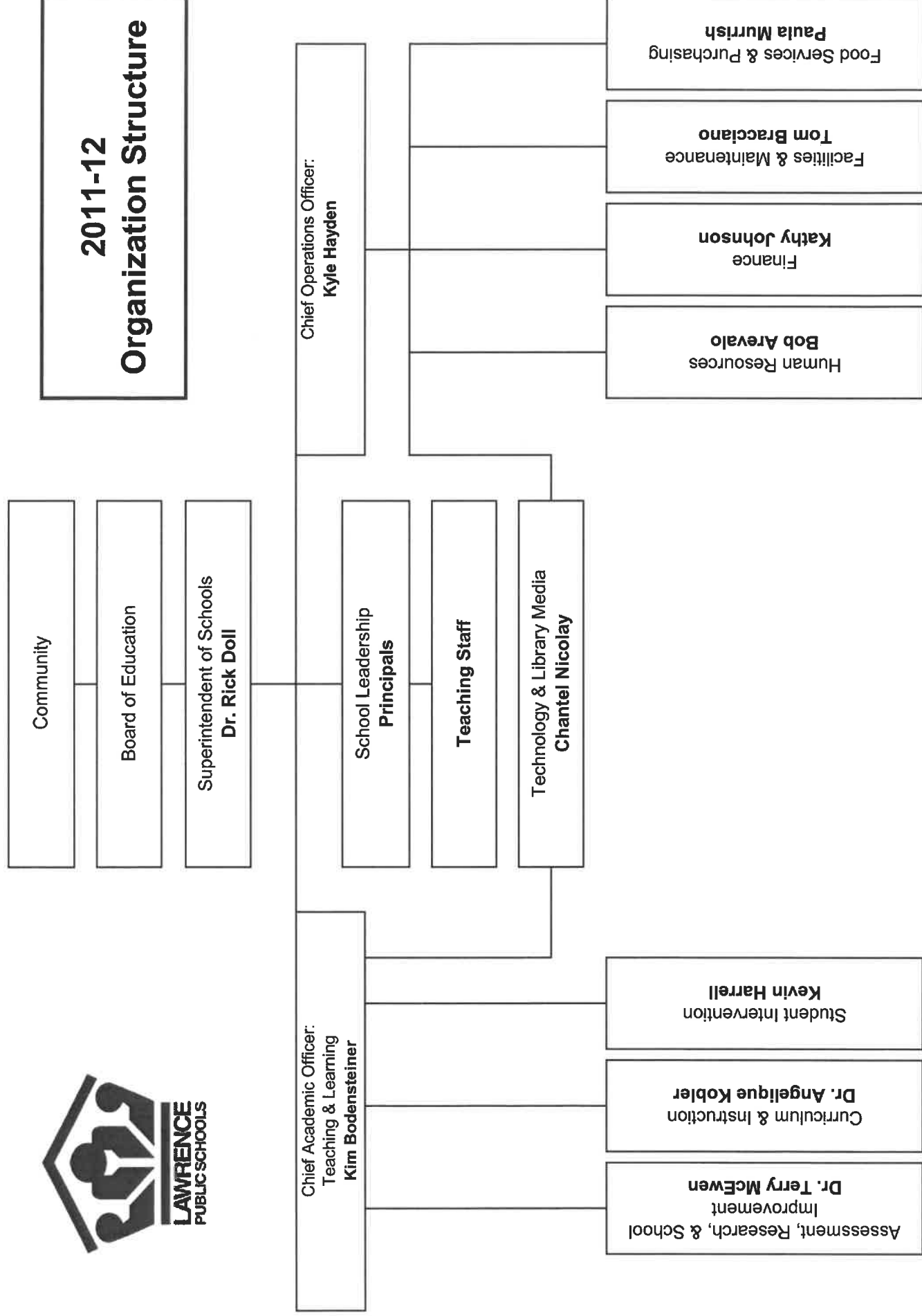


## 2009-10 Organization Structure





# 2011-12 Organization Structure





Community

Board of Education

Superintendent of Schools  
**Dr. Rick Doll**

Communications Director  
**Julie Boyle**

Lawrence Schools Foundation,  
LEAP Director  
**Susan Esau**

## 2011-12 Organization Structure



## 2011-12 Teaching & Learning

Chief Academic Officer  
Teaching & Learning  
**Kim Bodensteiner**

Division Director Assessment,  
Research, School Improvement  
**Dr. Terry McEwen**

Division Director  
Curriculum & Instruction  
**Dr. Angelique Kobler**

Division Director  
Student Intervention  
**Kevin Harrell**

Division Director  
Technology & Library Media  
**Chantel Nicolay**

Chief Academic Officer  
Teaching and Learning  
**Kim Bodensteiner**

## 2011-12 Teaching & Learning



Division Director  
Assessment, Research,  
School Improvement  
**Dr. Terry McEwen**

Division Director  
Curriculum & Instruction  
**Dr. Angeliqe Kobler**

Specialist  
Curriculum &  
Instruction  
**Anne Hawks**

Specialist  
Curriculum &  
Instruction  
**Patrick Kelly**

Specialist  
Curriculum &  
Instruction  
**Ron May**

Specialist  
Curriculum &  
Instruction  
**Leah Wisdom**

Specialist  
Curriculum &  
Instruction  
**Ellen Willets**

Specialist  
Curriculum &  
Instruction  
**Kim Young**

Director  
Administrative Services  
**Lucy Haines DeChairo**

Learning Coaches  
**Kathy Gates**  
**Melody Gatti (.5)**  
**Kris Hase**  
**Kristin Ryan**  
**Cheryl Wright**

Juvenile Detention Center  
**Dr. Marty Gunn**  
**Becky Pittman**

Suspension Alternative  
Program  
**Mary Maurer**

Division Director  
Student Intervention  
**Kevin Harrell**

Special Education  
Assistant Directors  
**Sheila Smith**  
**Lori Stithem**

Special Education Facilitators  
**Paige Buckingham**  
**Donna Patton-Bryant**  
**Rusty Schnur**  
**Jenna Viscomi**

Native  
American  
Services  
**Jennifer**  
**Attocknie**

Adult Education Services  
**Sharen Steele**

Health Services Facilitator  
**Sonja Gaumer**

Administrative Contract

Certified  
Contract

Classified  
Salary  
At-Will

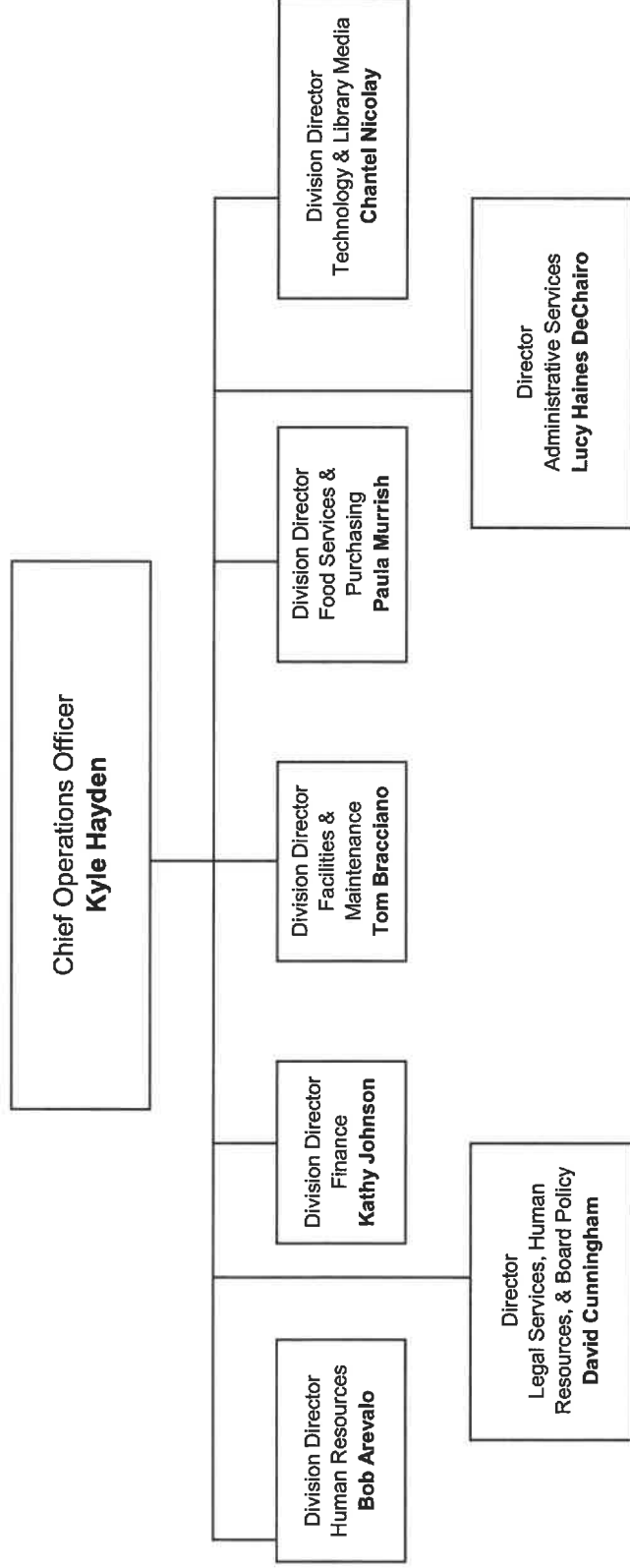
**K**  
**E**  
**Y**

updated 05/23/11





# 2011-12 Operations Support



Chief Operations Officer  
**Kyle Hayden**

## 2011-12 Operations Support

Division Director  
Human Resources  
**Bob Arevalo**

Supervisor  
Benefits Payroll  
**Susan Fowler**

Director  
Legal Services, Human Resources, & Board Policy  
**David Cunningham**

Division Director  
Finance  
**Kathy Johnson**

Supervisor Accounts  
Payable  
**Pam Fraley**

Division Director  
Facilities & Maintenance  
**Tom Bracciano**

Supervisor  
Maintenance  
**Bryan Hunter**

Supervisor  
Grounds  
**Roger Paschke**

Supervisor  
Building Services  
**Ernie Steinbach**

Division Director  
Food Services & Purchasing  
**Paula Murrish**

Registered Dietician  
Supervisor  
**Lindsey Morgan**

Director  
Special Operations, Safety,  
Transportation  
**Rick Gammill**

**K E Y**

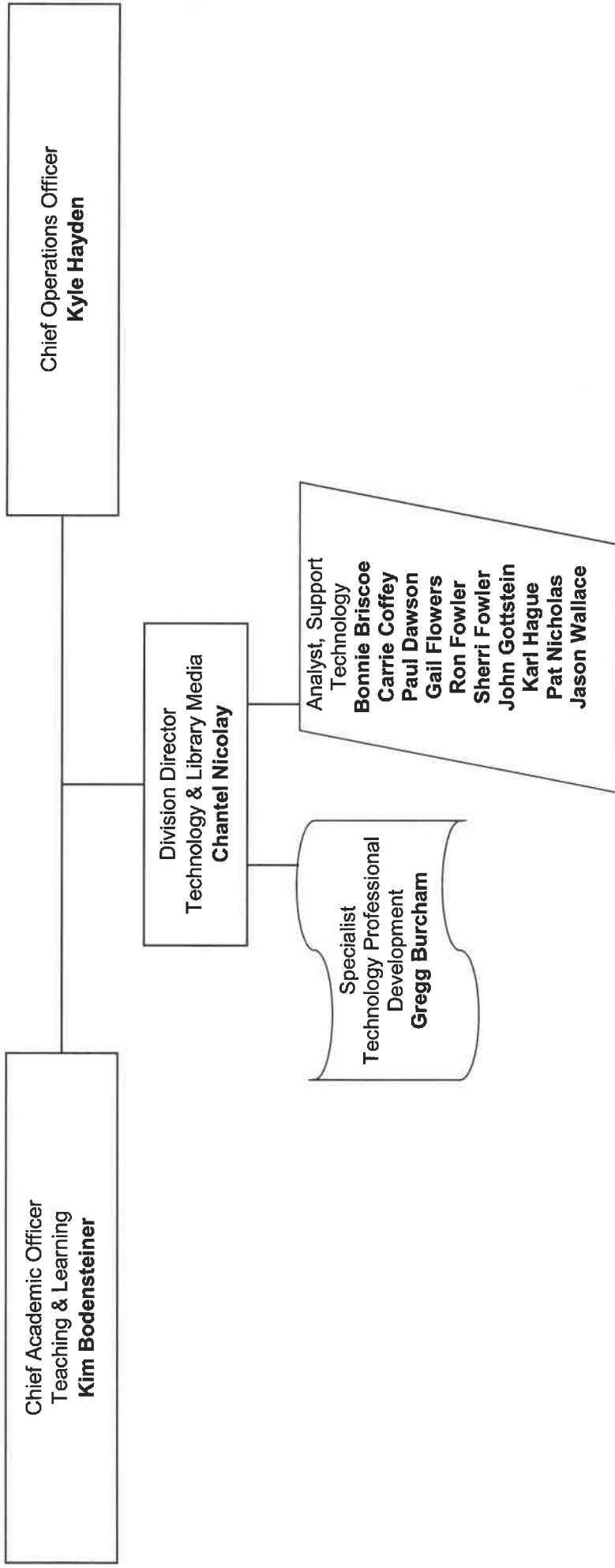
Administrative Contract

Classified  
Salary  
At-Will





# 2011-12 Technology & Library Media Services

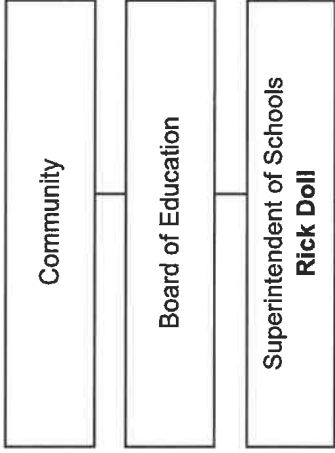


**K E Y**

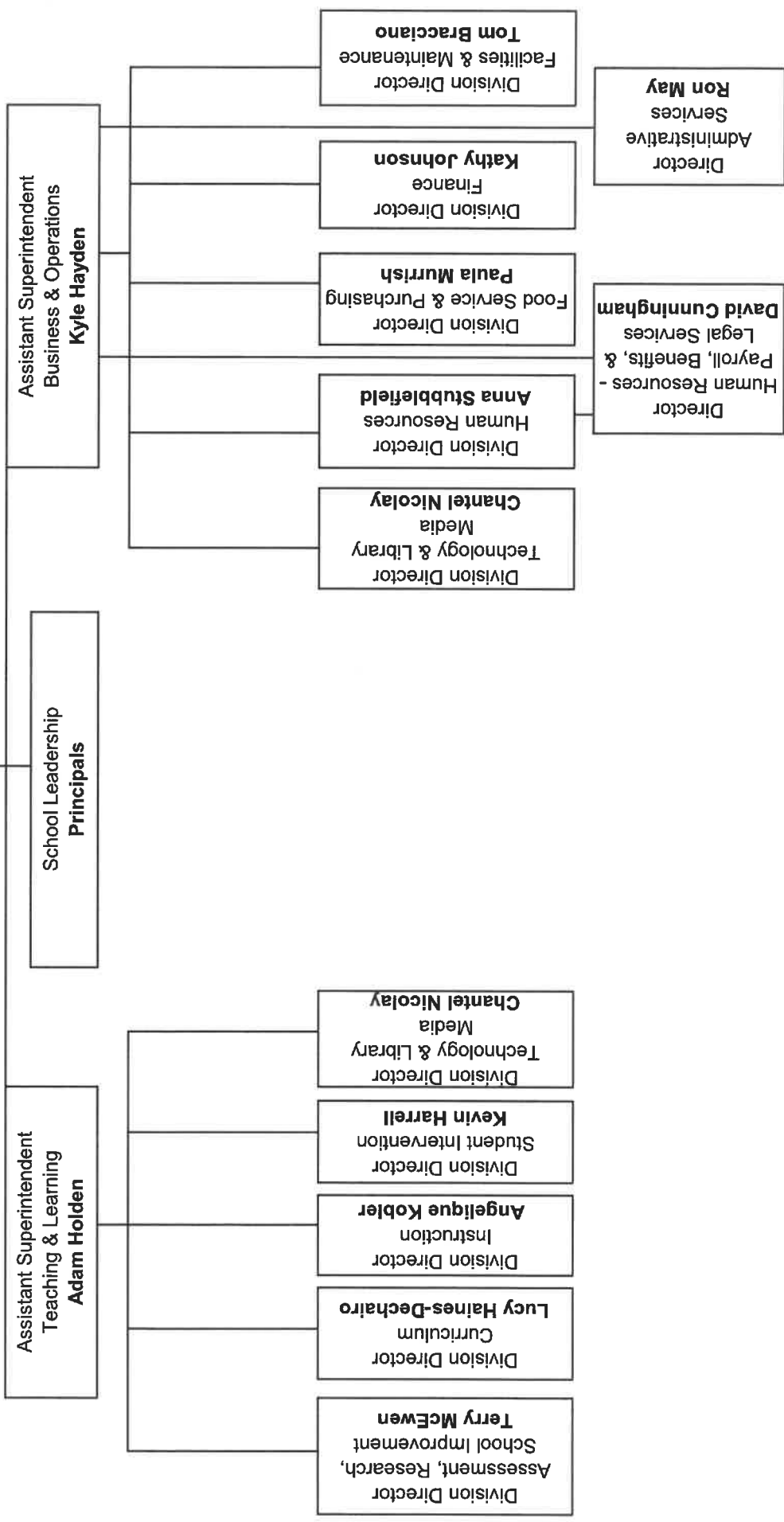
Administrative Contract

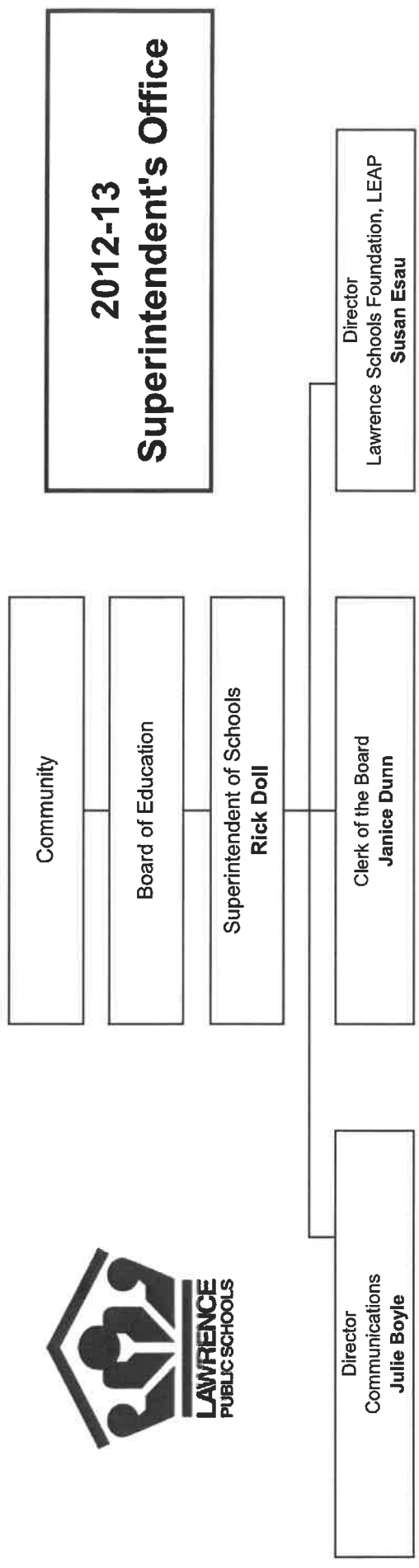
Certified Contract

Classified Salary At-Will

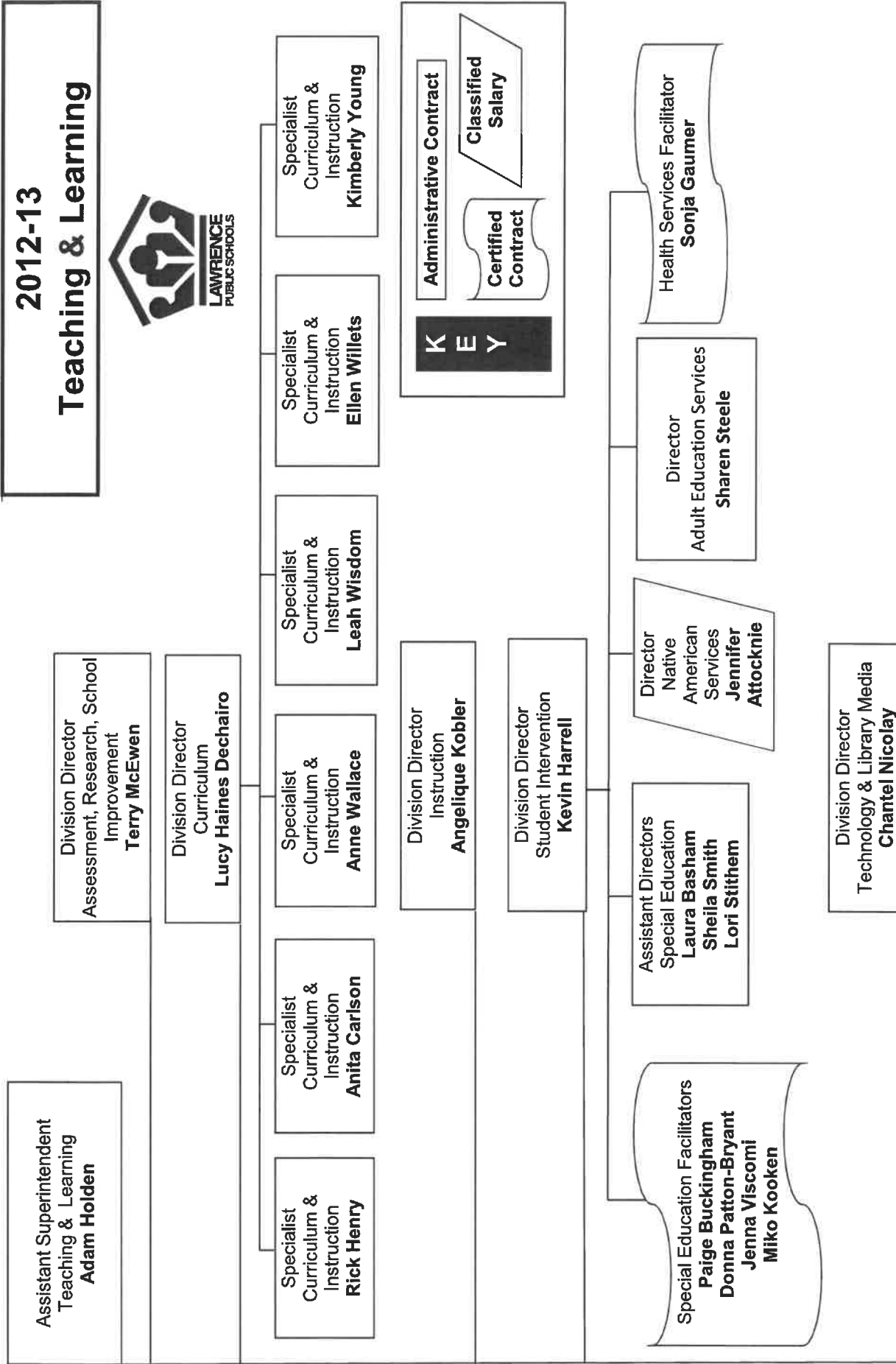


## 2012-13 Administrative Organizational Structure





# 2012-13 Teaching & Learning



Assistant Superintendent  
Business & Operations  
**Kyle Hayden**

Division Director  
Human Resources  
Personnel  
**Anna Stubblefield**

Supervisor  
Benefits Payroll  
**Susan Fowler**

Director  
Human Resources  
Benefits & Legal Services  
**David Cunningham**

Division Director  
Finance  
**Kathy Johnson**

Supervisor  
Accounts Payable  
**Pam Fraley**

Division Director  
Facilities & Maintenance  
**Tom Bracciano**

Supervisor  
Maintenance  
**Bryan Hunter**

Supervisor  
Grounds  
**Roger Paschke**

Supervisor  
Building Services  
**Ernie Steinbach**

Division Director  
Food Services & Purchasing  
**Paula Murrish**

Supervisor  
Food Service  
**Lindsey Morgan**

Supervisor  
Warehouse &  
Printing  
**Don Brents**

Division Director  
Technology & Library Media  
**Chantel Nicolay**

Director  
Administrative Services  
**Ron May**

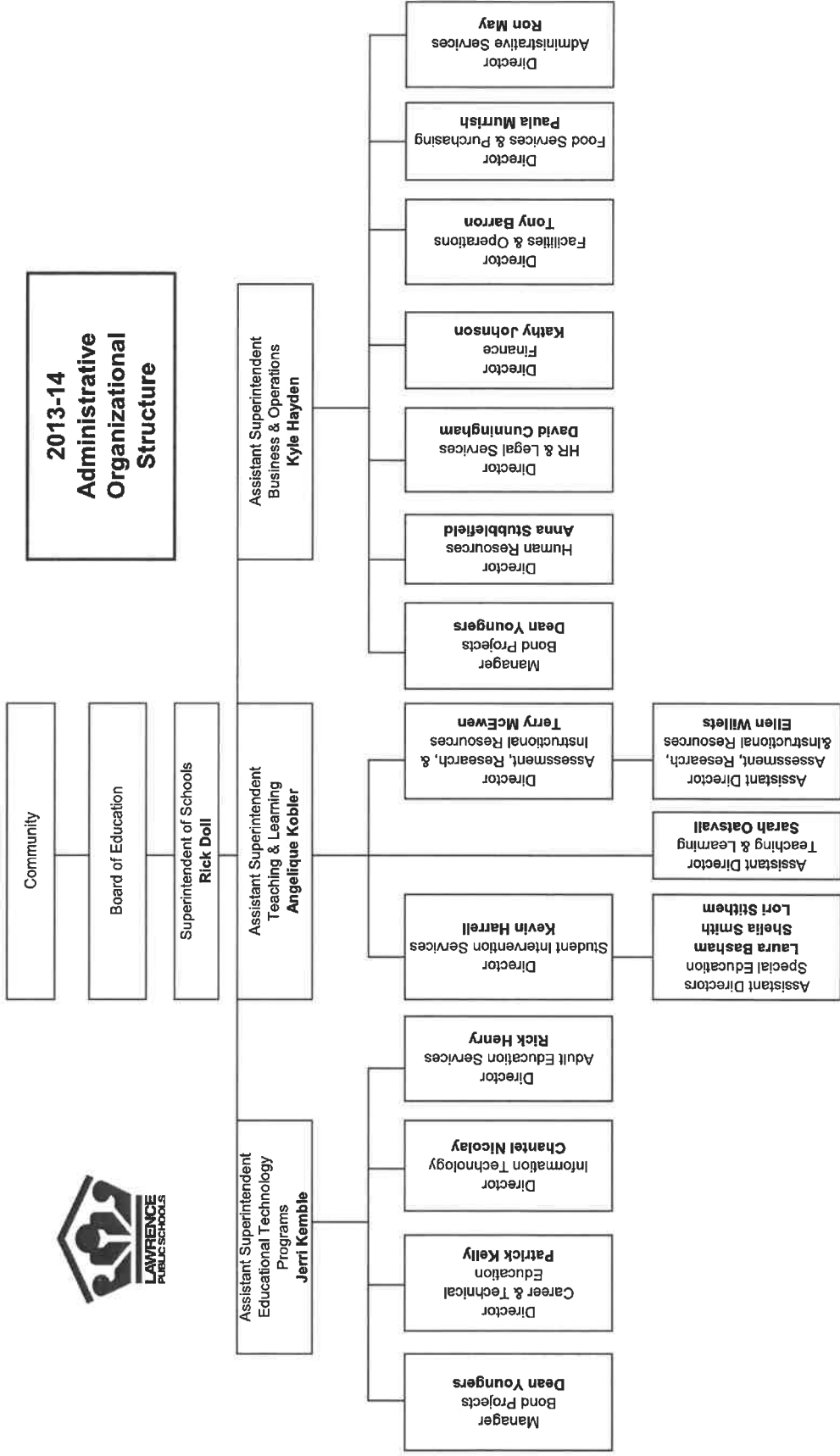
**2012-13  
Business & Operations**

**K  
E  
Y**

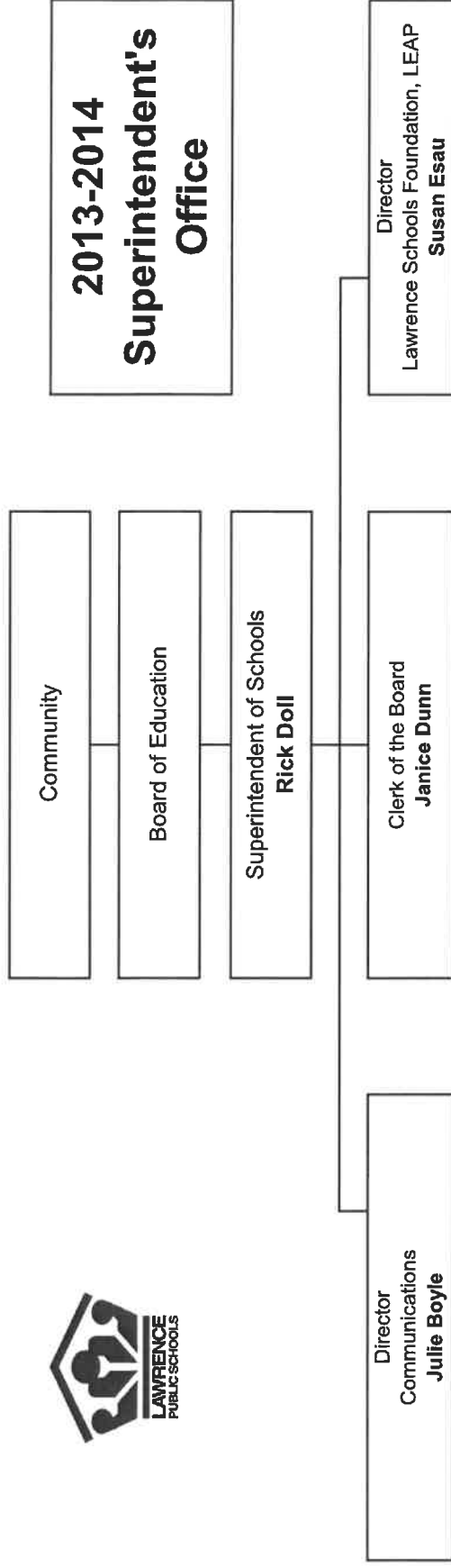
Administrative

Classified  
Salary









Assistant Superintendent  
Educational Technology Programs  
**Jerri Kemble**

2013-14  
Educational Technology  
Programs

Director  
Career & Technical Education  
**Patrick Kelly**

Director  
Information Technology  
**Chantel Nicolay**

Director  
Adult Education Services  
**Rick Henry**



Assistant Superintendent  
Teaching & Learning  
**Angelique Kobler**

2013-14

## Teaching & Learning



Assistant Director  
Teaching & Learning  
**Sarah Oatsvall**

Director  
Student Intervention Services  
**Kevin Harrell**

SPED Facilitators  
**Paige Buckingham**  
**Miko Kookan**  
**Donna Patton-Bryant**  
**Jenna Viscomi**

Assistant Directors  
Special Education  
**Laura Basham**  
**Shelia Smith**  
**Lori Stithem**

Facilitator  
Health Services  
**Sonja Gaumer**

Coordinator  
Student Intervention  
Programs  
**Leah Wisdom**

Coordinator  
Native American  
Services  
**Jennifer Attocknie**

Director  
Assessment, Research, &  
Instructional Resources  
**Terry McEwen**

Assistant Director  
Assessment, Research, &  
Instructional Resources  
**Ellen Willets**

Assistant Superintendent  
Business & Operations  
**Kyle Hayden**

**2013-2014**  
**Business & Operations**



Director  
Human Resources  
**Anna Stubblefield**

Director  
HR & Legal Services  
**David Cunningham**

Supervisor  
Payroll & Benefits  
**Susan Fowler**

Director  
Finance  
**Kathy Johnson**

Supervisor  
Accounts Payable  
**Pam Fraley**

Director  
Facilities & Operations  
**Tony Barron**

Supervisor  
Maintenance  
**Bryan Hunter**

Supervisor  
Grounds  
**Roger Paschke**

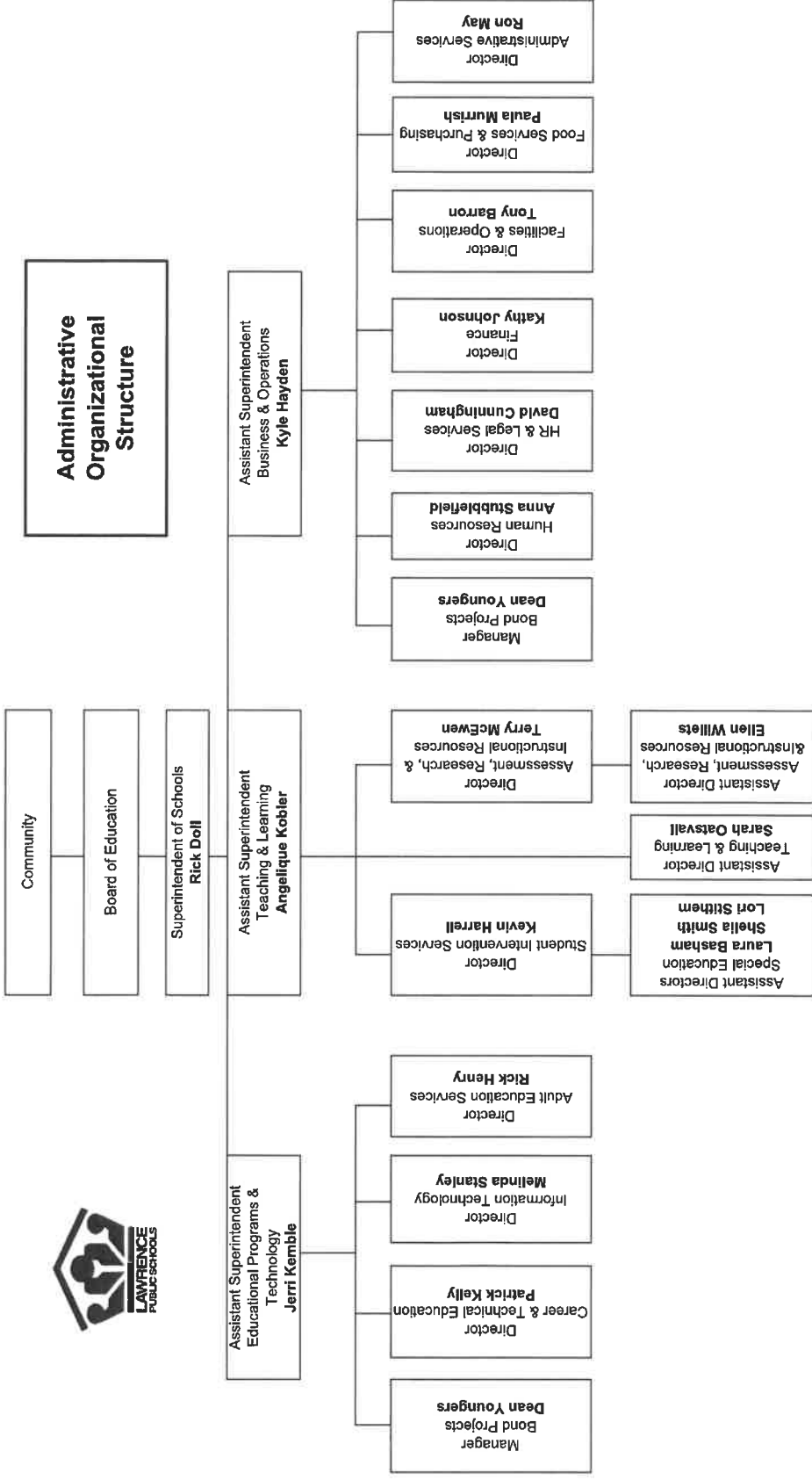
Supervisor  
Building Services  
**Ernie Steinbach**

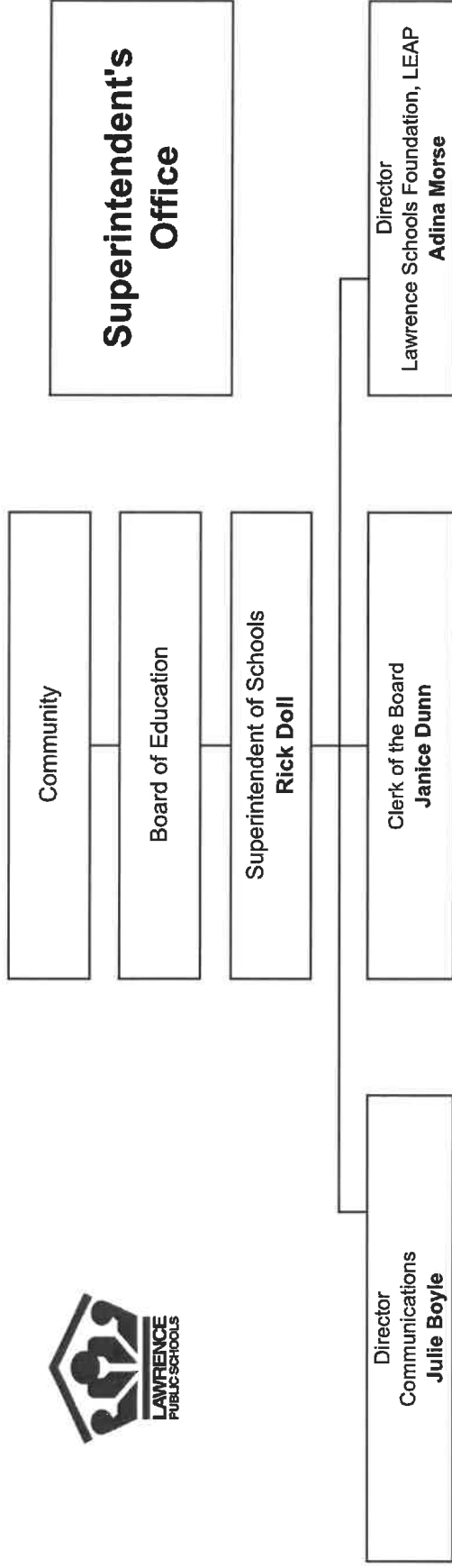
Director  
Food Services & Purchasing  
**Paula Murrish**

Supervisor  
Food Service  
**Lindsey Morgan**

Supervisor  
Warehouse & Printing  
**Don Brents**

Director  
Administrative Services  
**Ron May**





Assistant Superintendent  
Educational Programs & Technology  
**Jerri Kemble**

**Educational Programs &  
Technology**



Director  
Career & Technical Education  
**Patrick Kelly**

Director  
Information Technology  
**Melinda Stanley**

Director  
Adult Education Services  
**Rick Henry**

Assistant Superintendent  
Teaching & Learning  
**Angelique Kobler**

## Teaching & Learning



Assistant Director  
Teaching & Learning  
**Sarah Oatsvall**

Coordinator  
Health & Wellness  
Curriculum  
**Denise L. Johnson**

Director  
Student Intervention Services  
**Kevin Harrell**

Assistant Directors  
Special Education  
**Laura Basham**  
**Shelia Smith**  
**Lori Stithem**

Facilitators  
Special Education  
**Paige Buckingham**  
**Amie Tripp-Bristol**  
**Donna Patton-Bryant**  
**Jenna Viscomi**

Facilitator  
Mental Health Services  
**Jose Cornejo**

Facilitator  
Health Services  
**Sonja Gaumer**

Coordinator  
Student Intervention  
Programs  
**Leah Wisdom**

Coordinator  
Native American  
Services  
**Jennifer Attocknie**

Director  
Assessment, Research, &  
Instructional Resources  
**Terry McEwen**

Assistant Director  
Assessment, Research, &  
Instructional Resources  
**Ellen Willets**



Assistant Superintendent  
Business & Operations  
**Kyle Hayden**

Director  
Human Resources  
**Anna Stubblefield**

Director  
HR & Legal Services  
**David Cunningham**

Supervisor  
Human Resources  
**Susan Fowler**

Director  
Finance  
**Kathy Johnson**

Supervisor  
Accounts Payable  
**Pam Fraley**

Director  
Facilities & Operations  
**Tony Barron**

Supervisor  
Maintenance  
**Trisha Brooke-  
Fruendt**

Supervisor  
Grounds  
**Roger Paschke**

Supervisor  
Building Services  
**Ernie Steinbach**

Supervisor  
HS Facilities Services  
**Nick Taylor**

Director  
Food Services & Purchasing  
**Paula Murrish**

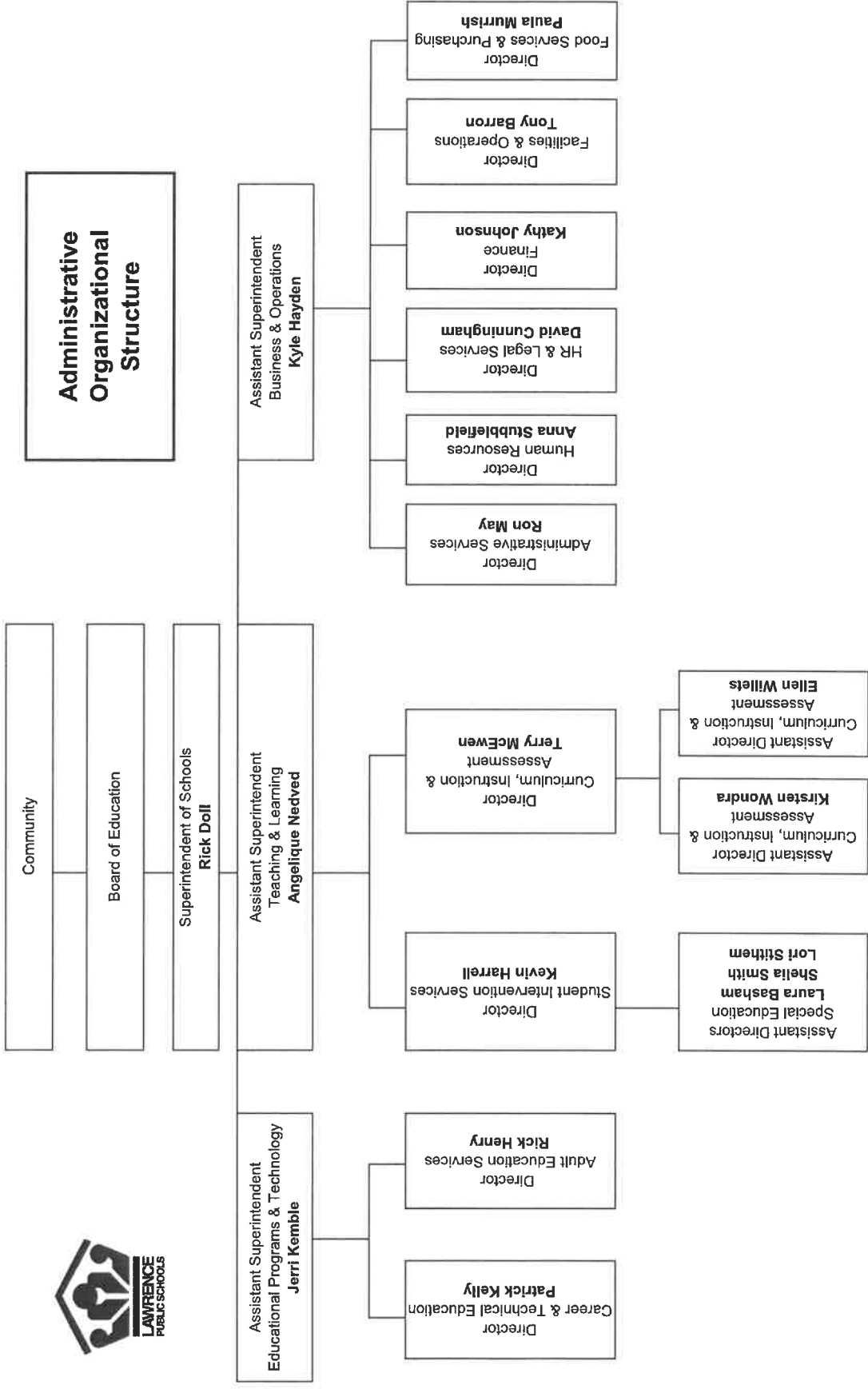
Supervisor  
Food Service  
**Lindsey Morgan**

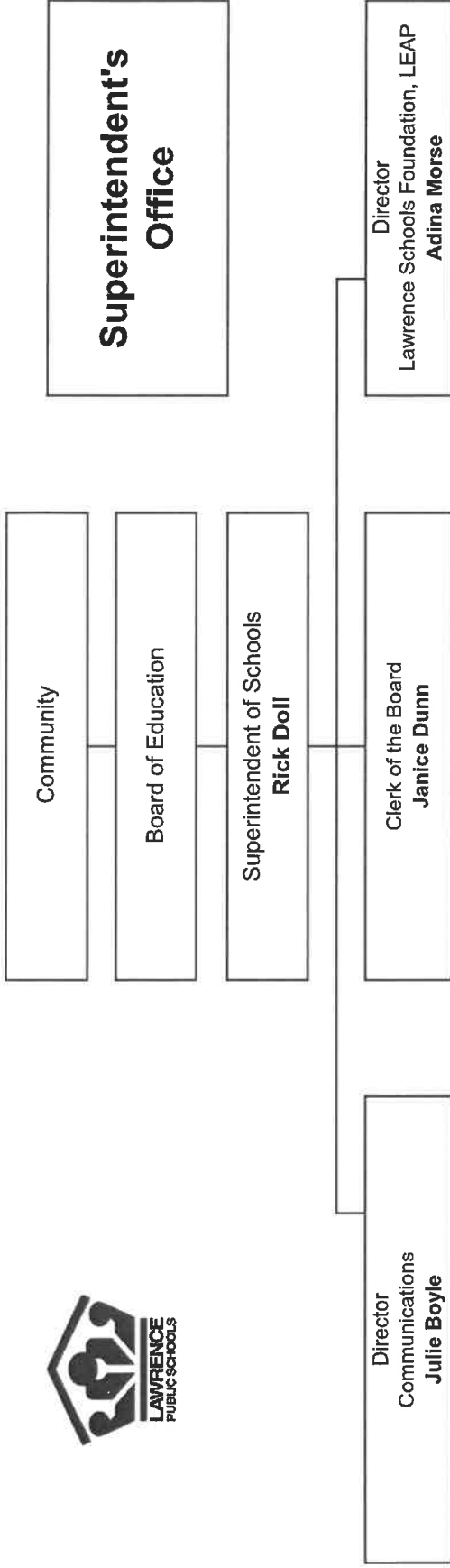
Supervisor  
Warehouse &  
Printing  
**Don Brents**

Director  
Administrative Services  
**Ron May**

## Business & Operations







Assistant Superintendent  
Educational Programs & Technology  
**Jerri Kemble**

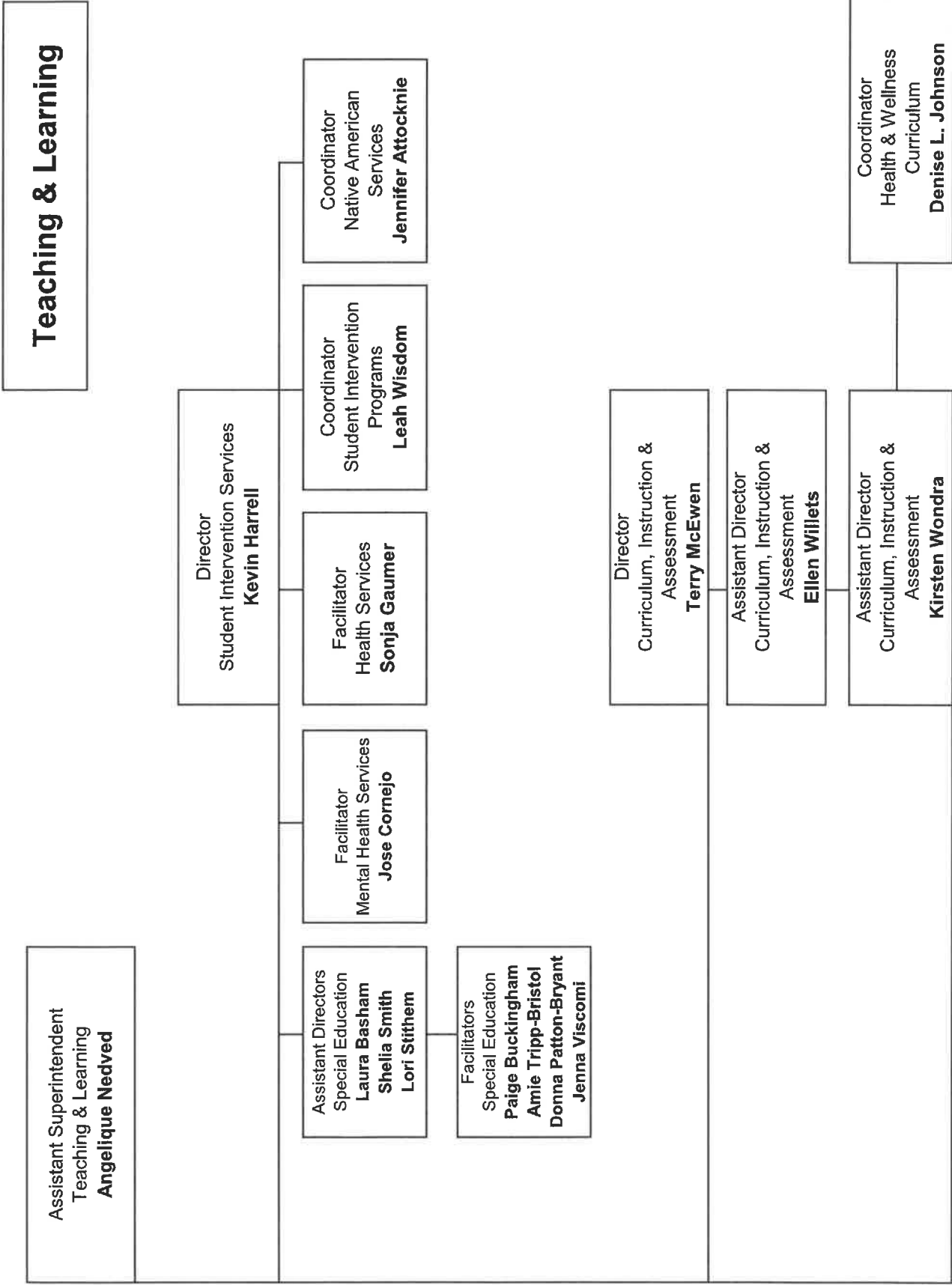
## Educational Programs & Technology



Director  
Career & Technical Education  
**Patrick Kelly**

Director  
Adult Education Services  
**Rick Henry**

Supervisor  
Technology Services  
**Jennifer Stones**



Assistant Superintendent  
Business & Operations  
**Kyle Hayden**

Director  
Human Resources  
**Anna Stubblefield**

Director  
HR & Legal Services  
**David Cunningham**

Supervisor  
Human Resources  
**Susan Fowler**

Director  
Finance  
**Kathy Johnson**

Supervisor  
Accounts Payable  
**Pam Fraley**

Director  
Facilities & Operations  
**Tony Barron**

Supervisor  
Maintenance  
**Patricia Brooke-Fruendt**

Supervisor  
Grounds  
**Roger Paschke**

Supervisor  
Building Services  
**Ernie Steinbach**

Supervisor  
HS/MS Facilities  
Services  
**Nick Taylor**

Director  
Food Services & Purchasing  
**Paula Murrish**

Supervisor  
Food Service  
**Lindsey Morgan**

Supervisor  
Warehouse &  
Printing  
**Don Brents**

Director  
Administrative Services  
**Ron May**

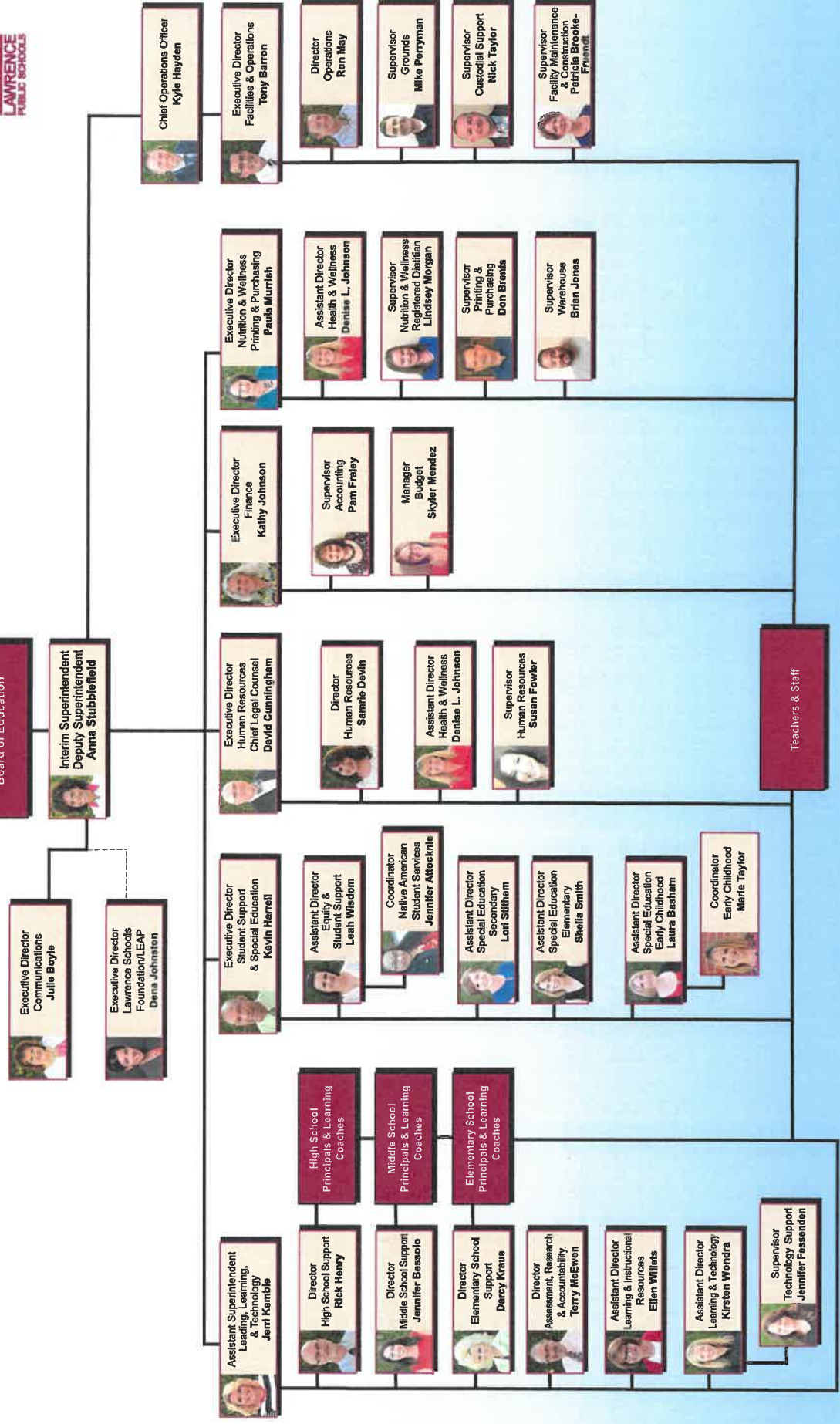
## Business & Operations



# LAWRENCE PUBLIC SCHOOLS

2017-18 District Leadership

*Engaging our Community in Supporting Student & Staff Success*

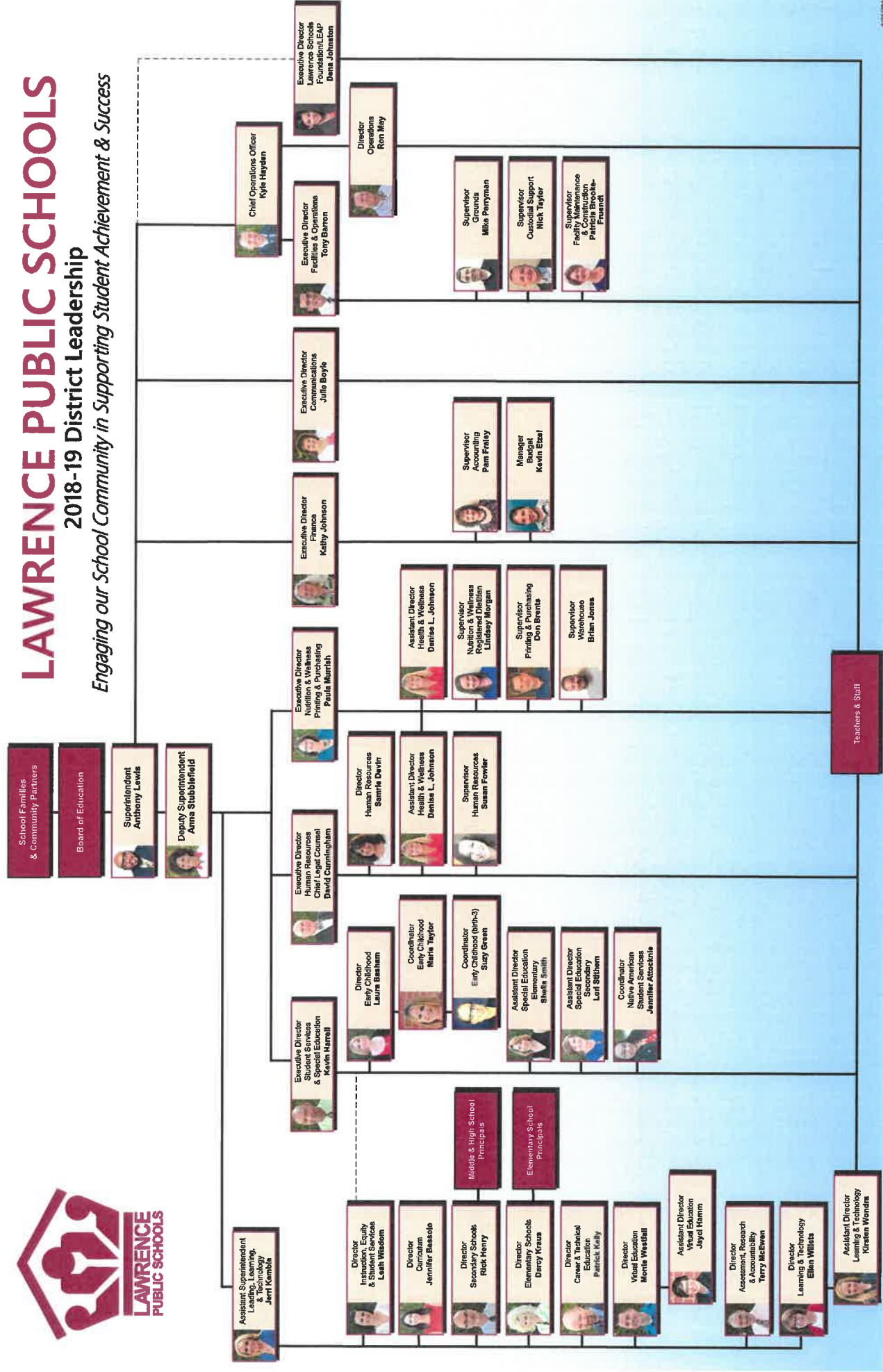




# LAWRENCE PUBLIC SCHOOLS

2018-19 District Leadership

*Engaging our School Community in Supporting Student Achievement & Success*









**2020-21 District Leadership**  
*All Students, One Team*

