

FSHS LOCAL SCHOLARSHIP INFORMATION 2024-2025

(AVAILABLE DECEMBER 11TH, 2024 ON THE FSHS WEBSITE UNDER STUDENT SERVICES)

Every year, Douglas County businesses, organizations and individuals generously sponsor local scholarships for seniors at both Lawrence High School and Lawrence Free State High School. For 2023-24, over 60 scholarships have been established for Lawrence Seniors. Students may be eligible to apply for multiple scholarships; all students are encouraged to apply for as many scholarships for which they qualify. Some scholarships have additional requirements such as letters of recommendation, an essay, and personal statements. Most scholarships require an unofficial copy of your transcript. Students are responsible for providing and attaching all items required by the scholarship committee. Incomplete and late applications will not be accepted. Please staple individual scholarships together (no paperclips or envelopes).

How to apply for local scholarships:

Visit the Local Scholarships tab under Student Services on the FSHS webpage on December 11th, 2024. You will find:

- Local Scholarship Instructions link and Local Scholarship Descriptions link which contains the list of scholarships available and their requirements.
- FSHS Local Scholarship General Application which can be used to apply for most scholarships.
- Private Applications for those local scholarships which do not accept the FSHS General Application.

Important Dates:

- All local scholarship applications must be submitted to the Student Services office by 4:00 p.m. on Tuesday, February 11th, 2025. Local scholarship recipients will be notified of their award in early April.

Step by Step Instructions:

1. Review and get organized - Review the Local Scholarship Descriptions and learn which scholarships you are eligible for. Take note of their requirements and get organized by creating a checklist for each scholarship so you know which scholarships require extra materials. Take note of scholarships that use a Private Application. Using the wrong application will disqualify you.

2. Complete Applications- Fill the forms out neatly and accurately and follow the instructions on the application. If you are applying for more than one Local Scholarship that uses the General Application, you may use it multiple times, but be sure to change the scholarship name as needed. Do not use the General Application for those scholarships requiring only a Private Application form.

3. Essays and Letters of Recommendation- Write any necessary essays or personal statements. Request and collect letters of recommendation from teachers or other external sources. If you are obtaining letters of recommendation from a teacher or external source, you must collect these

yourself by having the writer enclose their letter in an envelope and then staple the envelope to your application. Please allow recommenders time. Do not ask for a recommendation a day before the due date. Give them at minimum a week, preferably two weeks.

4. Transcripts- Request an unofficial copy of your transcript through Parchment.com and attach a copy to each application. Request to send transcripts to yourself or any institution in the country. Again, allow some time for the transcript to get to you.

5. Final Check- Verify that all materials required are included in each application. Staple your applications individually- do not use paper clips or envelopes.

6. Submission- As you produce completed applications, bring them to Student Services to turn in. The deadline is Tuesday, February 13th at 4:00 p.m. LATE AND INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

Good Luck!